

Sri Chintalapati Varaprasada Murthy Raju Government Degree College

Ganapavaram, West Godavari District,
Andhra Pradesh



ANNUAL QUALITY ASSURANCE REPORT 2016-17

Submitted to:

**National Assessment and Accreditation Council
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC
Sri Chintalapati Vara Prasada Murthy Raju Government Degree College,
GANAPAVARAM, WEST GODAVARI Dist., A.P., Pin. 534 198
(EC(sc)/11/A&A/53.2, dated Jan 19, 2016)

From,	To
Sri P. Madhu Raju,	The Director,
Principal (F.A.C),	National Assessment and Accreditation Council,
Sri Chintalapati Varaprasada Murthy Raju	P. O. Box No. 1075,
Government Degree College,	Bangalore-560072,
Ganapavaram-534198,	Karnataka.
West Godavari District,	
Andhra Pradesh.	

Sir,

Sub: Sri Chintalapati Vara Prasada Murthy Raju Government Degree College,
Ganapavaram- EC(sc)/11/A&A/53.2, Dated Jan 19, 2016- Submission of Annual
Quality Assurance Report (AQAR) for the academic year 2014-15-Regarding...

Ref: 1. EC(sc)/11/A&A/53.2, Dated Jan 19, 2016

The institution was accredited with 'B' grade with 2.49 CGPA in Cycle 2 NAAC Accreditation in 2016. I here with submit the Annual Quality Assurance Report of the institution for the academic year 2016-17 as per the revised format. Kindly acknowledge the receipt of this report.

Thanking you.

Yours faithfully,

**Sri Chintalapati Vara Prasada Murthy Raju Government Degree College,
GANAPAVARAM, WEST GODAVARI Dist., A.P., Pin. 534 198**

**The Annual Quality Assurance Report (AQAR) of the IQAC
FOR THE YEAR 2016-17**

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Sri Chintalapati Varaprasada Murthy Raju Government
Degree College

1.2 Address Line 1

Ganapavaram

Address Line 2

West Godavari District

City/Town

Ganapavaram

State

Andhra Pradesh

Pin Code

534198

Institution e-mail address

ganapavaram.jkc@gmail.com

Contact Nos.

08818256289

Name of the Head of the Institution:

Sri P. Madhu Raju

Tel. No. with STD Code:

08818256289

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.13	2008	16 th Sep2008-15 th Sep2013
2	2 nd Cycle	B	2.49	2016	19 th Jan2016-18 th Jan 2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR __Nil_____ (DD/MM/YYYY)4

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

**Adikavi Nannayya University,
Rajahmundry**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme	No	DST-FIST	NO
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	NO
UGC-COP Programmes	NO		

2. IQAC Composition and Activities

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	---
2.7 No. of Employers/ Industrialists	----
2.8 No. of other External Experts	1
2.9 Total No. of members	10
2.10 No. of IQAC meetings held	6
2.11 No. of meetings with various stakeholders:	No. 6 Faculty 4
Non-Teaching Staff	1 Alumni 1 Others --
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

District Level Workshop on Problems and prospects of Aqua Culture

2.14 Significant Activities and contributions made by IQAC

- Monitoring effective implementation of Action Plan
- Encouraging the staff to impart the latest developments by attending the faculty development programmes
- Encouraging the student for active participation in co- curricular & extracurricular activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Encourage ICT Mode of teaching Learning methods	All most all the Departments are using ICT mode of teaching methods
2.Motivate all the Departments to pursue Minor Research projects	Two MRPs are sanctioned
3.Introduction of Certificate Courses to give fillip to the employment opportunities of the students	Two Certificate Courses are started in the college

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	6	0	2	2
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	6	0	2	2
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	6

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	5	0	0	0

2.2 No. of permanent faculty with Ph.D.

0

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	8	0	0	0	0	0	0	12	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

4	0	7
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	1	4
Presented papers	0	1	2
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ul style="list-style-type: none"> ➤ Use of You-tube as a teaching tool ➤ Use of National Knowledge network Resources |
|---|

2.7 Total No. of actual teaching days during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- | |
|--|
| <ul style="list-style-type: none"> ➤ District wise common Pre-Final examination ➤ Question Papers setting by faculty of this college |
|--|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

1	1	1
---	---	---

as member of Board of Study/Faculty/Curriculum Development workshop

- Principal of this college is a Co-Author of the the book “History of Modern World” for III year Students
- Published 4 articles in Andhra Jyothi daily on Smaller States in India and Emergence of

Telanganas State

- Principal of the college is the Author of an Anthology of poems entitled “Yebhaiyella Vanna”
- Principal of the college is a member of Board of Studies National Council of Teacher Education and Adi Kavi Nannayya University, Rajahmundry.

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	15	35.7	42.8	21.4	0	93%
B.Com(Gen)	15	50	35.71	14.28	0	93%
B.Com(Voc)	16	50	37.5	12.5	0	50%
B.Sc(MPC)	20	62.5	25.0	12.5	0	40%
B.Sc(MPCs)	14	50	25	25	0	28%
B.Sc(CBZ)	13	66.6	22.2	11.11	0	69%

20.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC frequently meet and discuss about various activities such as coverage of syllabus, activities conducted in various departments etc. and give suggestions from time to time for betterment of Teaching & learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	1
Staff training conducted by other institutions(DRC)	5
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	2	0	2
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC of the college motivates and encourages the faculty to pursue Minor and Major Research Projects. It also encourages the faculty to organise Seminars and Workshops besides attending and presenting papers in national and International Seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0		0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	2	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				0
Minor Projects				0
Interdisciplinary Projects				0
Industry sponsored				0
Projects sponsored by the University/ College				0
Students research projects <i>(other than compulsory by the University)</i>				0
Any other(Specify)				0
Total				0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College/District
	Number					2
	Sponsoring agencies					DRC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 0

From Funding agency(UGC) From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

Three of the faculty members of the college are registered for Ph.D.

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **The institution has no NCC**

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="05"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="03"/>	Any other <input type="text" value="10"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Blood donation by students and staff**
- **Awareness on Anti ragging with the help of the Police Department**
- **Consumers awareness programme by Commerce Department**
- **Rally on AIDS day by NSS**
- **Rally on Biodiversity by ECO club.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.63 acres			
Class rooms	10	04	Collector special grant	
Laboratories	5			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computers and internet facility are used in various activities of administration such as scholarships, forwarding exam applications, preparation of salary bills and for correspondence with CCE, RJD and ID College.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5382	500000	514	79,103	5896	5,79,123
Reference Books			220	87,000	220	87,000
e-Books	30	Open source	20	Open source	50	Open source
Journals	06	Open source	23	21,000	29	21,000
e-Journals	12	Open source	12	Open source	24	Open source
Digital Database						
CD & Video	125	Open source	25	Open source	150	Open source
Others (PPTs)	40	Open source	20	Open source	60	Open source

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	23	2			2	2	1
Added	10	5	2				2	1
Total	40	28	4			2	4	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access to staff and students is available at office room, JKC Lab and at Computer Lab
--

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="0"/>
ii) Campus Infrastructure and facilities	<input type="text" value="0"/>
iii) Equipments	<input type="text" value="0.34246"/>
iv) Others	<input type="text" value="0.5"/>
Total :	<input type="text" value="0.84246"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC is coordinating various departments regarding conduction of various student supportive services such as JKC , Career Guidance Cell etc.

5.2 Efforts made by the institution for tracking the progression

A regular feedback from old students and continuous evaluation of results is done by the institution for tracking the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
363	--	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	184	50.68		179	49.32

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
145	68	3	154	00	370	123	79	31	130	0	363

Demand ratio 1:1

Dropout % 8.1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance Cell is displaying notifications and conducting classes for various competitive exams such as AUCET, Central University Common Entrance Test etc.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="15"/>

5.6 Details of student counselling and career guidance

The institution has student mentoring system by means of ward counselling in which a group of students will be assigned to a faculty member to bestow personal attention on them. The institution has a Grievance Redressal Cell comprising of senior faculty members to address psycho-social problems of students and provide counselling to overcome those problems.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	40	10	04

5.8 Details of gender sensitization programmes

Women Empowerment Cell conducted an awareness programme on “Women Health and Hygiene” to sensitise students on health problems

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs)
Financial support from institution		
Financial support from government	224	14,77,026
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Empowerment of students with value based holistic education and transforms them as enlightened citizens of the country with global standards through incessant pursuit of excellence

Mission:

- To provide affordable equity higher education to students especially from the underprivileged sections there by contributing to the social justice and equity as the institution imbibed national spirit from its idealistic founder.
- To nurture the zeal for learning in students and to propel them to pursue higher education.
- To provide skill based training in sync with the requirement of the industry to give fill up to the employability skills of the students at global level.
- Effective utilization of information and communication technology (ICT) as auxiliary tool to accelerate learning to reach the attained level of knowledge
- To infuse needed intellectual and social strength to rural students to meet the global requirements on par with their counter parts in urban areas.
- To identify and create suitable educational and research ambience to enhance the prosperity of the land and the people.
- To emerge as a Centre of Excellence in pursuit of knowledge and skill attaining intellectual and infrastructural needs.
- To introduce human values in to the curriculum, to compensate the absence of the same, weave them as integral part of the subjects taught and unfold the values through the learning experiences of the students.

6.2 Does the Institution has a management Information System

Commissionerate of Collegiate Education, Andhra Pradesh is the top management and plays a very vibrant role in reviewing the activities of the institution through the following initiatives.

The Commissioner of Collegiate education reviews the activities of all the colleges through video-conferencing with the principals periodically.

Information pertaining to Academic Performance Indicator (API)

Scores, feedback, analysis of results, details of staff and students are uploaded in to the portal of the top management and the same is communicated through e-mail also.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution is an affiliated College of Adikavi Nannayya University, Rajahmundry. Since the institution does not have autonomous status, the Curriculum prescribed the University is followed. But necessary efforts are made in the effective transaction of this University curriculum to the students by conducting co-curricular, extra-curricular activities, Remedial Coaching, Bridge Courses etc.

Some advanced topics in the subject are added to the curriculum and taught to the students as add-on courses.

6.3.2 Teaching and Learning

ICT is frequently used in teaching for better understanding of the students. 50 PPTs and You- Tube lessons are available.

6.3.3 Examination and Evaluation

Continuous evaluation is done through Formative and Summative tests i.e., Assignments, Unit Tests, Term1, Term2 and pre final and through Internal assessment and University examinations

6.3.4 Research and Development

MRP are undertaken by faculty and student projects are undertaken by all the departments

6.3.5 Library, ICT and physical infrastructure / instrumentation

6116 books are available in the library
JKC and Computer department have NET facility and LCDs are used by all staff.
There is a Gymnasium in the college for staff and students.

6.3.6 Human Resource Management

Persons with more than 55% in their subjects are engaged as Guest faculty
Training for non-teaching staff at entry level is provided by the institution

6.3.7 Faculty and Staff recruitment

Teaching staff are recruited by CCE with the help of APPSC

6.3.8 Industry Interaction / Collaboration

Department of Chemistry has entered a MoU with local Polymers and Rice Mills

6.3.9 Admission of Students

Applications and prospects are kept in the college Website

6.4 Welfare schemes for

Teaching	Contributory Pension Scheme, Medical Reimbursement, Group Insurance, Housing loan
Non- teaching	
Students	Student insurance programme

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Principal
Administrative	yes	CCE	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Jumbling system is introduced in University exams

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Affiliating University offering the provision to apply for autonomy

6.11 Activities and support from the Alumni Association

- Semi indoor shuttle court is constructed by Alumni.
 - Work shop on NAAC initiatives is funded by Alumni along with DRC.
 - Games and sports programmes in the college are arranged with the cooperation of Alumni.

6.12 Activities and support from the Parent – Teacher Association

CPDC plays an active role in development of the college in all aspects.

6.13 Development programmes for support staff

One day training programme on computers and accountancy was arranged for office staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Awareness on environment and eco-friendly is created through Campus cleaning programmes and observation of no plastic day and no vehicle day.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Use of You- tube as a Teaching tool

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ✓ Employed the following Student Centric Learning methods like Student Seminars, Quiz Competitions to enhance the Quality of Teaching- Learning process.
 - Student Seminars
 - Quiz Competitions
 - Group Discussions
 - Panel Discussions
- ✓ Use of ICT Teaching aids
- ✓ Conducted Remedial Coaching for Slow Learners
- ✓ Incorporated Co-Curricular and Extra-Curricular activities in to the Annual Curricular Plan to promote Student Centric Learning.
- ✓ Respective departments of the college arrange field trips to facilitate Industry- Institution interaction.
- ✓ Feed back is taken from Students to evaluate the teaching-learning process and make necessary improvements.
- ✓ Project works are assigned to the students to inculcate research aptitude in students.
- ✓ Jawahar Knowledge Centre of the College in collaboration with the Career Guidance Cell provided coaching for competitive examinations.
- ✓ Coaching for P.G.Entrance examinations is provided to the students by the respective departments.
- ✓ Bridge Courses are conducted by the respective departments to ensure easy understanding of the subjects.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ✓ Inculcating Values through Student Participatory activities
- ✓ You-tube as a teaching tool

Best Practice-I
Inculcating Values through Student participatory activities

1. Title of the Practice

Inculcating Values through Student participatory activities

2. Goal

The objective of this practice is to inculcate a sense of social responsibility in the minds of students through specific student participatory activities.

3. The Context

As envisaged in the vision and mission of the institution, nurturing the social and moral values in students is a key element in its pursuit of academic excellence. In this context, the institution designed four student participatory activities on specific days focussing on various social, moral and environmental elements.

4. The Practice

The four activities designed by the institution under this practice are listed below.

- ✓ First Tuesday of every month is observed as “Plastic free day” in the campus with an objective to create awareness among students and community about the hazardous effects of plastic to marine and land eco-systems. On this day, a group of student volunteers interact with the community in the premises of the institution and try to sensitize them on this issue.
- ✓ Observation of “Vehicle free day” on Second Tuesday of every month to create awareness on climate change and fulfilling our onus to save Mother Earth. On this day, Staff and Students of the college shun personal automobiles and use either public transport system or bicycles to sensitize the stakeholders on the need to curtail carbon emission.
- ✓ Third Tuesday of every month is observed as “Handful of Rice Day” on which all the students and staff donate handful of rice to poor people with an objective to nurture empathy in all of us.
- ✓ Saturday of every week is notified as “Activity Day” on which a student centric activity is conducted at the college level.

5. Evidence of Success

Active participation of students in these activities is an indicator for the achievement of its intended outcome.

6. Problems Encountered and Resources Required

There are no major problems encountered in the implementation of this practice.

Best Practice-II
You-tube as a teaching-learning tool

1. Title of the Practice

You-tube as a teaching-learning tool

2. Goal

The endeavour of this practice is to utilize the resources of ICT through You-tube in teaching various intricate topics in the curriculum of science subjects to enable students comprehend the essence of the topic explicitly.

3. The Context

The advent of Information and Communication Technology (ICT) revolutionized the education system in various facets including the teaching-learning process. Use of ICT in teaching-learning process is the buzz word in the modern teaching environment. Despite the fact that the orthodox teaching methods still play a pivotal role, it is virtually impossible to successfully convey the essence of some intricate science topics to students without ICT tools. In this context, the institution adopted this practice of employing You-tube as an auxiliary teaching tool.

4. The Practice

You-tube is an open source video-sharing website comprising of billions of videos on a broad range of contents including education. These videos also include animations on various science topics. Department of computers conducts a training programme to all the faculty members at the commencement of every academic year on the use of you-tube. Most of the departments, especially science departments like Physics, Chemistry and life sciences download the videos pertaining to their curriculum using an open source software called iLivid and develop a digital library of the You-tube videos. The recipient students also take part in updating the digital library. These videos along with Power Point Presentations are used in smart classes (e-classes) conducted by the departments whenever necessary.

5. Evidence of Success

The most obvious qualitative indication of the success of this practice is reflected in the active participation of students and their enthusiastic approach towards learning the intricacies of the topics in smart classes. The positive and participative learning environment created by this practice also enhanced the participation of students in various co-curricular activities like Brain Storming, Student Seminars, Quiz etc in the college and in events hosted by other colleges also. Performance of the students in summative evaluation also improved. The same is vindicated by the feedback also.

6. Problems Encountered and Resources Required

The problems encountered in the implementation of this practice emanate mainly from the infrastructural aspects as the institution presently has only one e-class room and limited number of computers. Having bestowed with 12(b) status recently by UGC, the institution submitted proposals for development assistance out of which 10 lakh rupees are allocated to ICT infrastructure. In addition to this challenge, some of the faculty members are not well acquainted with the use of you-tube. However, the institution overcomes this problem by training programmes by Department of Computers.

7.4 Contribution to environmental awareness / protection

Conducts number of awareness programmes on environmental issues through Eco club, Red Ribbon Club and NSS

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- ✓ To strengthen and modernize the Existing Library of the institution to help students acclimatize to the technology driven changes like UGC INFLIBNET, e-books, e-journals, Websites etc.
- ✓ To conduct extension activities like Health Camps, Blood Donation by the NSS Units of the College to inculcate service motto in students.
- ✓ To organize Field trips and Educational tours by the respective departments for the benefit of the recipient students.
- ✓ To provide Career Guidance to the Students by Jawahar Knowledge Centre and Career Guidance Cell of the College by offering coaching for P.G. Entrance Exams and organizing Special Lectures pertaining to career guidance by experts.
- ✓ To strengthen the existing computer centre for the benefit of the recipient students.
- ✓ Get in to a Memorandum of Understanding (MoU) with reputed institutions.
- ✓ Developing Infrastructure to address the needs of increased number of students.
- ✓ Employing the following Student Centric Learning methods to enhance the Quality of Teaching- Learning process.
 - ✦ Student Seminars
 - ✦ Quiz Competitions
 - ✦ Group Discussions
 - ✦ Panel Discussions
- ✓ Modernization of the Existing Class rooms of the institution to be in sync with the advanced teaching-learning methodology.
- ✓ Encourage Faculty members to apply for Minor Research Projects to trigger Research Spirit.
- ✓ Encourage Various Departments of the College to Organize State Level/District Level Seminars.
- ✓ To Strengthen the Existing Laboratories of Science Departments to cater the needs of increased number of students.

Name P. Aravind Swamy

P. Aravind Swamy

Signature of the Coordinator, IQAC

Name P. Madhu Reddy

P. Madhu Reddy

Signature of the Chairperson, IQAC

ACDAEMIC CALENDAR FOR THE YEAR 2016-17

ADIKAVI NANNAYA UNIVERSITY: RAJAMAHENDRAVARAM
ACADEMIC CALENDAR FOR UG COURSES
I, II, III & IV SEMESTERS IN CBCS PATTERN
FOR THE ACADEMIC YEAR 2016-17

S. No.	Particulars	Dates
Admission Schedule		
1	Commencement of Sale of Applications and Registration	11-05-2016
2	Closing of Admissions without fine	30-07-2016
3	Closing of Admissions with fine of Rs.1,000/- (payable to ANUR)	16-08-2016
4	Last date for submission of a) list of students b) payment of affiliation fee without fine	19-08-2016
5	Last date for submission of a) list of students b) payment of affiliation fee with fine of Rs. 2,000/- each for a & b (per college)	26-08-2016
6	Last date for submission of a) list of students b) payment of affiliation fee with fine of Rs. 5,000/- each for a & b (per college)	31-08-2016
Academic Schedule		
7	Commencement of Class work for III Semester	16-06-2016
8	Commencement of Class work for I Semester	01-07-2016
9	Last date for transfers without fine	16-07-2016
10	Last date for transfers with fine of Rs. 2,000/- (per candidate)	30-07-2016
11	Orientation Program / Class work for I Semester	01-07-2016 to 08-07-2016
12	I Mid Exams	31-08-2016 to 03-09-2016
13	II Mid Exams	04-10-2016 to 07-10-2016
14	Dasahra Holidays	08-10-2016 to 13-10-2016
15	Last date for submission of Examination Applications for I & III Semesters	24-09-2016
16	Practical Examinations for I & III Semesters (Internal Assessment Only)	20-10-2016 to 29-10-2016
17	Last date for submission of attendance particulars of I & III Semesters	29-10-2016
18	Last date of Instruction for I & III Semester	08-11-2016
19	Commencement of I & III Semester End Examinations	09-11-2016
20	Commencement of Class work for II & IV Semester	28-11-2016
21	Christmas Holidays	24-12-2016 to 26-12-2016
22	I Mid Exams	03-01-2017 to 06-01-2017
23	Sports / Cultural Activities	09-01-2017 & 10-01-2017
24	Pongal Holidays	11-01-2017 to 17-01-2017
25	II Mid Exams	15-02-2017 to 18-02-2017
26	Last date for submission of Examination Applications for II & IV Semesters	22-01-2017
27	Practical Examinations for II & IV Semesters	20-03-2017 to 28-03-2017
28	Last date for submission of attendance particulars of II & IV Semesters	28-03-2017
29	Last date of Instruction for II & IV Semester	01-04-2017
30	Commencement of II & IV Semester End Examinations	03-04-2017

P.T.O.



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RAJAHMUNDRY-533 296.

Examination Schedule Particulars

Practical Examinations for I & III Semesters (Internal Assessment Only)	20-10-2016 to 29-10-2016
Last date of Instruction for I & III Semester	08-11-2016
Commencement of I & III Semester End Examinations	09-11-2016
Publication of Result : I & III Semester	Second week of December, 2016
Practical Examinations for ii & IV Semester	20-03-2017 to 28-03-2017
Last date of Instruction for II & IV Semester	01-04-2017
Commencement of II & IV Semester End Examinations	03-04-2017
Publication of Result : II & IV Semester	Last week of May, 2017
Summer Vacation	17-04-2017 to 15-06-2017
Re-Opening	16-06-2017

Note: No Supplementary Examinations under CBCS pattern.


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**LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE
ACADEMIC YEAR 2016-17**

REOPENING: 16-06-2016

Month	2016-17	No. of Holidays	No. of Working days	Total
June, 2016	19,26 Sundays	02	13	15
July, 2016	09 Second Saturday 03,10,17,24,31 Sundays 06 Ramazan	07	24	31
August, 2016	13 Second Saturday 07,14,21,28 Sundays 15 Independence Day 25 Sri Krishna Astami	07	24	31
September, 2016	10 Second Saturday 05 Vinayaka Chavithi 04,11,18,25 Sundays 12 Bakrid	07	23	30
October, 2016	08 Second Saturday 02,09,16,23,30 Sundays 02 Gandhi Jayanthi Dasahra Holidays 8,10,2016 to 13,10,2016 09 Lurgastami 11 Vijaya Dasami 12 Muhararam 29 & 30 Diwali	08	23	31
November, 2016	12 Second Saturday 06,13,20,27 Sundays	05	25	30
December, 2016	10 Second Saturday 04,11,18,25 Sundays Christmas Holidays 24-12-2016 to 26-12-2016	08	23	31
January, 2017	14 Second Saturday 08,15,22,29 Sundays Pongal Holidays 11-01-2017 to 17-01-2017 26 R public day	10	21	31
February, 2017	11 Second Saturday 05,12,19,26 Sundays 25 Maha Sivaratri	06	22	28
March, 2017	11 Second Saturday 05,12,19,26 Sundays 13 Holi 29 Ugadhi	07	24	31
April, 2017	08 Second Saturday 02,09,16 Sundays 05 Babu Jagjivan Ram Birthday & Sri Rama Navami 14 Dr. B R Ambedkar's Jayanti & Good Friday	06	10	16
Total:		73	232	305

Summer Vacation from 17-04-2017 to 15-06-2017 and colleges will re-open on 16-06-2017.

^a Regarding the dates of the festivals, the dates announced by the State Government be followed.


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ANNEXURE-II

Lecturer wise feedback by students for the year 2016-17

S.No	Name of the Faculty	Designation	Poor	Average	Good	Very Good	Excellent
1	Sri P.Madhu Raju	Lecturer In Physics		7%	31%	50%	12%
2	Sri P.Arvind Swamy	Lacturer in Econamcs		7%	7%	10%	74%
3	Smt.V.Sandhya	Lecturer in Zoology			15%	55%	30%
4	Sri K.Durga Rao	Lacturer in Physics				7%	93%
5	Sri D Janaki Rama Raju	C.F in Telugu		13%	44%	20%	23%
6	Sri G D Srinivas	C.F in English	6%	60%	29%	3%	2%
7	Smt.A.V.Lakshmi	C.F in English			16%	37%	47%
8	Sri CH.Trinadha Rao	C.F in Commerce		7%	35%	38%	20%
19	Sri SK Moin Ansari	C.F in Chemistry			8%	57%	35%
10	Smt.V Sirisha	C.F in Botany			39%	38%	23%
11	Sri Narasimha Raju	G.F in Computer science		8%	8%	61%	23%
12	Sri Ch.Ravi Varma	G.F in Social Work			10%	17%	73%
13	Sri N.Raghunath`	G.F in Commerce			30%	13%	57%
14	Sri Satyanarayana	G.F in History		8%	8%	40%	44%
15	Sri I.V.L.R.K.PRASAD	JKC Mentor			20%	72%	8%