



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SRI CHINTALAPATI VARAPRASADA MURTHY RAJU GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Dr. M. Syambab
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08818295651
• Mobile No:	9440333037
• Registered e-mail	ganapavaram.jkc@gmail.com
• Alternate e-mail	madhu.pinnamaraju@gmail.com
• Address	Pippara Road, Gollalla Dibba, Ganapavaram, West Godavari District Andhra Pradesh, 534198
• City/Town	Ganapavaram
• State/UT	Andhra Pradesh
• Pin Code	534198
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	ADIKAVI NANNAYA UNIVERSITY				
• Name of the IQAC Coordinator	Dr P Aravind Swamy				
• Phone No.	08818256289				
• Alternate phone No.	9492606341				
• Mobile	9440333037				
• IQAC e-mail address	iqacgnp@gmail.com				
• Alternate e-mail address	akki411@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/AQAR-2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcganapavaram.ac.in/wp-content/uploads/2021/11/Academic-Calendar-2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.13	2008	16/09/2008	15/09/2013
Cycle 2	B	2.49	2016	19/01/2016	18/01/2021
6. Date of Establishment of IQAC			02/07/2007		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTION	REVENUE SCHEMES	STATE GOVERNMENT	2021-22	536600	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

Plan of Action	Achievements/Outcomes
To update website and increase % of ICT-enabled teaching	website is converted into dynamic site & 90% of teachers used ICT in teaching during 20-21
To exhort the faculty for organizing seminars and workshops in collaboration with other institutions	a local webinar; and a national webinar were conducted in collaboration with SR & BGNR Govt. Arts & Science College (Autonomous), Khammam on 25.11.2021 and 6.12.2021
To encourage faculty and students to join online courses	During 2020-21, 36 students registered in IBM P-Tech Online Courses and 20 of them completed 74 Certificate Courses with a maximum of 6 courses each.
To update the faculty on digital teaching platforms	All the teachers were provided training on how to use Google workspace for taking online classes during covid scenario

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
COLLEGE PLANNING AND DEVELOPMENT COUNCIL	21/01/2022

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2020-21	18/02/2022

Extended Profile

1. Programme

1.1	6
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Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1		324
Number of students during the year		
File Description	Documents	
Data Template	View File	
2.2		136
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		79
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		15
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		19
Number of Sanctioned posts during the year		

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	135407
4.3 Total number of computers on campus for academic purposes	25

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is an affiliated college, the university concerned prepares academic calendar for the overall curriculum delivery in the affiliated colleges. Besides, at the institution level, all the departments prepare semester-wise curricular plans and departmental action plans for effective implementation of curriculum at the beginning of the academic year and the institutional plan will be prepared basing on the departmental plans. The head of the institution and IQAC coordinator will monitor the implementation of the plan. All academic and non-academic activities which form a part of the curriculum, are well documented either in physical or in digital form.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1S4fE9FZUD0cA64tgrxsyk2Ylt_nlFVws/view

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In view of the covid-19 prevailing across the globe, the scheduled academic activities are affected; consequently, there are unexpected changes both in the university exams and in the continuous internal evaluation (CIE). A link for the schedules of the university exams are pasted in the column 'Link for additional information'; and the schedule of the CIE are given in the table format which is uploaded as a supporting document.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1WNjvYxe9Bg28luh1osZXcMANxObx-jYk/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

81

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues like professional ethics and human values in the curriculum as foundation courses

which are compulsory for the graduating students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

69

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/SSS-for-20-21-ANALYTICS.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

238

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through continuous internal evaluation; it encourages advanced learners to take up online courses. During 2020-21, 36 students registered in IBM P-Tech Online Courses and 20 of them completed 74 Certificate Courses with a maximum of 6 courses each. For the slow learners, the Institution conducts Remedial coaching classes before one month to the Semester-end examinations.

File Description	Documents
Link for additional Information	https://gdcganapavaram.ac.in/certificates/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
363	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Besides conventional methods of teaching, SCHVPMR GOVERNEMENT DEGREE COLLEGE, GANAPAVARAM encourages experiential learning, participative

learning and problem solving methodologies along with innovative pedagogical methods of teaching to enhance the learning experiences of students.

Experiential Learning: The learning of students is enriched through experiential learning. The students have hands on experience through internships; study Projects, field trips and so on. Experiential learning helped the students in the Department of Zoology to grow as entrepreneurs in aqua sector. The experiential learning provides the students a chance to experience, reflect, conceptualize, and experiment and again experience in a cyclical fashion.

Participative Learning: Students are actively involved and motivated to participate in community service to educate public on viz., ODF, peace, various schemes of government, literacy programs, Aids, Consumerism and so on. This promotes real time, need based learning experience for students on current issues. By participating in the organization of student seminars, quiz programs, teach back sessions, they develop presentation skills, communication skills etc., which help for their all-round development.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1S4fE9FZUD0cA64tgrxsyk2YLT_nlFVws/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an effective role in the teaching-learning transaction in the institution. 90% of the teachers in the college are using ICT in teaching learning transaction in the normal days. During covid times, all the teachers took online classes using Google workspace facility. In all the rooms where ICT is installed, a log book is maintained and all the students along with the teacher sign in the log book, mentioning time, subject, topic etc. details whenever they have ICT-enabled class teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/document/d/1wKbxfYwHMP0ShgQLkxb4W9q6CtfusLxL/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is one of the remarkable features of the institution. Besides following two mid-term exams per semester as stipulated by the affiliating university, continuous internal evaluation is carried out through daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1RrkDX6uQQ_GPwwhpKsaf40_YcEQ0-WBo?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examinations are held in a transparent and smooth way. the

institution has an established examinations branch to deal with the grievances related to these exams. Any grievance is redressed within 24 hours from the time of the receipt.

File Description	Documents
Any additional information	View File
Link for additional information	https://docs.google.com/spreadsheets/d/14SOX82PGzG2lyeZRnKXEkONyMDfxCZOU/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has drawn the programme outcomes of students qualifying from the Institution. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global standards. The programme specific outcomes are designed in harmony with Programme outcomes. The programmes offered consists of inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcomes. Understand, skill, analyze and apply are the explicit specific objectives of the programmers.

Course outcomes:

Courses structured for the specific programme focus on syllabus and outcomes measured on established evaluation procedures. Outcomes determine what the student should understand and be able to do at the end of the course.

The mechanism of Communication of programme outcomes (Pos). Programme Specific Outcomes(PSOs) and Course Outcome included.

- Making them available on the college website www.gdcganapavaram.ac.in

The POs of the programme are displayed

- In the college notice boards, department notice boards.

The Programme Specific Outcomes are displayed in

- Programme specific class rooms.
- Programme specific laboratories.
- Copies are made available in the Library reading room.

The stake holders including faculty are apprised of the Programme outcomes in the respective meetings held under the chairmanship of the Principal by IQAC.

Course outcomes of each course are made available on the college website, and are also printed along the syllabus of the course and kept in the department for ready reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://qdcganapavaram.ac.in/cos/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At present, attainment of program outcomes and course outcomes are not evaluated in terms of numbers and quantifiers. But, based on the results of the outgoing students, 69 students attained program and course outcomes through qualifying in all 6 semesters of UG program concerned.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1Po0VWNxSS9uf1HyKZcb1wLDVYnrlUP_h/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1wGUA3hWb1Hf7iXbp1N96-7mIpCxXMqw0/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/SSS-for-20-21-ANALYTICS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to their holistic development. Students are sensitised on neighbourhood community issues. While the issues of general nature are addressed by NCC, Red Ribbon Club, Consumer Club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned. Their impact at the end of each activity is constantly reviewed. There are 2 NSS units. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing.

Faculty are involved as Program Officers, coordinators and Resource persons. Special camps are organized.

Literacy programs, awareness on government welfare schemes, hazards involved in consuming liquor and tobacco, awareness on Dengue, Swine flu and Precautions, AIDS awareness, Swatch Bharat ODF, cashless transactions, competitions in sports and cultural programs are organized.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1RS50dtOxNufDIRJ3uyf4JvYyFauTIl6u/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1790

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is functioning in a pucca building with two floors (G+1) and the 2nd floor is under construction. There are 9 classrooms exclusively meant for conventional teaching. ICT-enabled classrooms are four in number (including one smart classroom, two computer labs and a seminar hall). there are four science labs for physics, chemistry, botany and zoology. And the computer labs and smart class room have internet connection. There are 30 computers in the college meant for students. We have a spacious library with sufficient furniture and thousands of books. The library also has computers and internet facility. Besides, we have four LCDs installed in ICT-enabled rooms. The college campus is wifi-enabled.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1CCOYmYkl_uOrlbQGRZO0XQIhUGHYuCF7G/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the college has sufficient sports equipment and a spacious ground with volleyball, kabaddi, kho kho courts. There is an indoor shuttle court besides a running track well in place. For organizing cultural activities, we have a seminar hall with full furniture and other requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Kibygkomc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Kibygkomc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is not completed. It will be taken up in 2021-22 academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://docs.google.com/document/d/1MrFhIyhG-8AhUHTSP4XasQDcftQvHA0oPFelSkSH7o/edit?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23,790

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT facilities from time to time as per the need and the resources available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/spreadsheets/d/1KxHFZ52cz5ML6KYt-Rf8zlt77bqcDbxX/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

135407

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year, the principal constitutes stock verification committees with the staff and the committee members are required to make entries in the stock registers after verification with due remarks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/15BkA-OdiNEOwpX0l4ETRAks_hN7FM0QF/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

312

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	gdcganapavaram.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are represented on various committees of the college where there is requirement. They include CAREER GUIDANCE CELL, WOMEN EMPOWERMENT CELL, GRIEVANCES REDRESSAL CELL, ECO CLUB, CONSUMER CLUB, LITERARY AND CULTURAL ASSOCIATION etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/14SOX82PGzG2lyeZRnKXEKONyMDfxCZOU/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no formal alumni association registered. we are going to form and register very soon.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance is guided by rules and regulations of University Grants Commission for affiliated colleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Vision

"To evolve into a center of academic excellence with a quest for quality teaching and learning, ensuring holistic development of the students endowed with ethics and values, research and innovation, and empathy and social responsibility besides commitment to nation building."

Mission

- To create equal opportunities for learning through relevant programs and activities.
- To provide necessary infra for teaching, learning, research and innovation.
- To ensure skill training and knowledge for better employment
- To safeguard Indian culture and heritage
- To promote nation-building and societal transformation activities

The college extends higher education opportunities to students through quality teaching and excellent infrastructure. Suitable strategies for curriculum delivery and effective evaluation system are in place. Student learning is enhanced through MOUs, invited lectures, and skill training. Conducive work environment is ensured to faculty and staff by providing best facilities. Salaries are paid as per the State Government and UGC norms in force from time to time. UGC guidelines regarding the minimum qualification for lecturer recruitment are followed. Organisation structure of the college helps in identifying the various levels of authority and responsibility positions.

Academic, Financial and Administrative Governance:

The statutory bodies and non-statutory committees work together for smooth governance of academic, financial and administrative aspects of the college.

Statutory bodies:

COLLEGE PLANNING AND DEVELOPMENT COUNCIL: At the college level, this acts as Governing Body to take all major decisions based on the inputs submitted by the Principal and staff. This body is primarily represented by both Secretary and Chairman who have cheque power to release funds from the CPDC account.

Non-statutory bodies:

The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities. This process of governance ensures participation of faculty and students in administration of both academics and related activities. It promotes transparency as well. Temporary committees are also constituted to execute specific tasks.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1MDPR8CoiTV-ftKJ4bC1-4u7I-y4PBkeb/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Most of the academic and administrative matters are discussed at department level first, and then they are further deliberated at the institution level with the head of the institution. IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them before they are submitted to the Principal. All cultural and sports and games activities are conducted and monitored by the committees constituted for that purpose. Thus, all the matters are discussed at respective committees or departments or concerned cells besides discussing them in the staff meetings headed by the head of the institution.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/organizational-structure/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SCHVPMR Government Degree college is one of the oldest institutions in the district. It's running into 50 years by 2022. It enjoys UGC 2F&12b Status and is affiliated to Adikavi Nannaya University,

Rajahmundry. It offers 6 UG programs today including both conventional and restructured programs. Every year strategic plans are evolved and their deployment is done through action plans, budget allocation, academic and administrative activities, and timely review of the outcomes is taken up to ensure the attainment of goals. Concerned committees make a need analysis at every level and then resources identification is done. Resources are identified either from the government budget or from CPDC funds or from RUSA or from UGC. For every major purchase, a purchase committee is formed by the principal. For every infrastructural work, a monitoring committee is formed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/1xnTeOrXgKOd9Rrv6ytJs7YKaxVaFUTrvIqfBP2YZEWA/edit?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization structure of the college defines the authority, responsibility positions and facilitates delegation. The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. The Vice-Principal and IQAC Coordinator assist the Principal in managing academics and administration related tasks respectively. Various Committees and in-charges of departments in association with office staff execute policies.

College Planning and Development Council (CPDC):

Prepares comprehensive development plan of the college.

Recommends the introduction of new academic courses and self-financing courses.

Encourages academic collaborations, use of ICT in teaching and learning and Promotion of research activities among staff and students.

Internal Quality Assurance Cell (IQAC):

Institutionalization of quality for consistent overall improvement of the institution.

Developing mechanisms and procedures for ensuring timely, effective and progressive performance of academic and administrative activities.

Use of pedagogical methods of teaching, learning and evaluation.

Disseminating information on quality parameters for higher education.

Organization of seminars, workshops on quality themes.

Preparing perspective plan & Annual Quality Assurance report of the institution.

Conducting internal audit and recommend corrective measures for identified deviations.

Preparing the college for assessment and accreditation by external agencies.

The institutional functioning is guided by rules and regulations of University Grants Commission for affiliated colleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Grievance Redressal Mechanism: Grievances Committee of the college caters to issues relating to teaching and non teaching staff. The committee in co-ordination with the Principal ensures timely action on Service rules, promotional policies as well as temporary teachers' recruitment notifications. Student grievances are conveyed through proctors or complaint box and redressed by the intervention of the Grievance Committee in an appropriate manner.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1iTLrG7zMyF-kf14hQGyOE-Lxamgbys-1/view?usp=sharing
Link to Organogram of the Institution webpage	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is a Government educational institution undertaken by State Government. As such, the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff. The institution also runs successfully cooperative society for mutual advantage of its staff.

1. Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all. The department is under the administrative control of finance Department. The Honorable finance minister is the president of the managing committee.

2. Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for

all government employees in the state. The amount paid by employee with interest are paid either at the time of death or retirement whichever is earlier.

3. Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members through a network of empanelled hospitals of Dr.YSR Arogyaseva Trust, in lieu of the present medical reimbursement system under 'The Andhra Pradesh Integrated Medical Attendance Rules, 1972 (APIMA Rules, 1972)'. The scheme will provide treatment in Network Hospitals for all the listed therapies.

4. Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement. The Andhra Pradesh General Provident Fund Rules 1935 governed the procedures for provident fund and was in force from 1.3.1963 to 31.8.2004.

5. Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees. The rules pertaining to the fund were constituted by Andhra Pradesh in G.O (P) No. 173 dated 28.5.1980 for various welfare activities. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20 from the March salary payable in April each year. The loan from the fund is made available by DDO and District/ State level committee to the member for medical, educational, ceremonies and other rituals in the family.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1sERx6AFnRt51LFuqFSpu04evJMarGMrY/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the college level, a well-structured annual self-evaluative faculty appraisal procedure prescribed by Andhra Pradesh Commissionerate of Collegiate Education (based on UGC Guidelines) is adopted to reckon the performance of the faculty. These performance Indicators are evaluated by the IQAC on the basis of documentary evidences forwarded to Principal for awarding scores and later uploaded to Commissionerate website. As the final Score forms the basis for promotion, transfer and career advancement of the individual lecturer, the process is seriously taken care of. The Performance indicators of teaching staff is one of the factors considered for the conferment of State Best Teacher Award.

Non-teaching staff performance is appraised is periodical. It is reckoned on the basis of their adherence to the Citizens Charter and the stipulated deadlines. Month wise review of personal registers and work done by non-teaching staff is monitored closely. The efficiency of office staff in helping staff and students by way of processing their files is given priority in assessing them.

The Commissionerate of Collegiate Education also appraises the performance of non-teaching staff on the basis of punctuality, personal register, entry in inward and outward registers, number of currents received, sorted and executed, maintenance of other necessary registers and accountability with evidences. This forms the base for award of best non-teaching staff at district/state level.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1E8ze1EI1I-4CbzzMsy4iqzUsPFCjcz3g?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SCHVPMR Government Degree college conducts internal and external financial audits regularly. The mechanism of the conduct of audits and the procedures adopted for settling audit objections is given below. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically.

Apart from the above mechanism, the Principal of the respective educational institution shall constitute the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The funds released from the various external bodies such as UGC, RUSA, etc., shall be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills.

If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education, they will send a report/ letter to the institution. Accordingly, the Principal will submit the required data to the respective departments for waiver of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1APKH8O4D7fUitnLQ1pl86boDVqnS9K0N/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution makes efforts to mobilize both the internal and external resources. These resources are utilized solely for the purpose for which they are granted and records are maintained to that effect. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

The college received funds from the following Internal Sources: Special Fee, Fee for Self-financed Courses, sports fee, cpdc fee etc., to pay for the additional expenditure incurred to run the courses.

Proper Utilization of Resources:

1. Departments present their requirements in terms of physical infrastructure, laboratory equipments, chemicals and human resources at the year end to the Principal. The committees and clubs present their needs based on the planned activities for the ensuing academic

year and budget allocations are made for the same.

2.The finance committee comprising the Principal and senior faculty members screens the proposals and prioritizes them as per the needs and makes recommendations.

3.Purchases are made after inviting quotations /estimates from multiple agencies. Purchase decisions are made based on cost and quality.

4.Periodical internal and external audits ensure proper auditing and transparency.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1srx2m-fky2BjXLF-z_z3dPxHzxDH76R10Y25AoAR2YQ/edit?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Ensuring above 60% ICT use in teaching and learning

2. Obtaining G-suite account and extending official mail ids for online teaching during covid times

3. Enrolling for student online courses

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1Kibygkomc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes periodical review of teaching-learning activities such as the Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated with respect to ICT tools and different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/01/IQAC-MTS-ATRs.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/document/d/1ZQmXbZvz15rYxoFIzUvFfWGaKeLLKxAx/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to sensitize the students on gender issues. It conducts anti-ragging awareness programs and celebrates specific days devoted for women's welfare. The mentors have interactive sessions with the students on gender issues. As majority, about 70%, of the students in the college are women, there is no ragging issue in the college. Men give due respect to women on campus. About 50% of the staff are women, the girl students have easy access to share their problems. Further, the institution has a Women Empowerment Cell which too takes care of the gender issues on campus. The Cell conducts interactive sessions with girl students on a monthly basis so as to address the issues if any.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/14SsxtEClSUwsgQcukCcBKbm1121iDKP/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1t-yFLHUHXI5EEc5F00q-6Megx46Xx8Ub/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Across the carpet area of the college, there are waste storing dustbins. Since the institution is run by the government of Andhra

Pradesh, the panchayathi of the town takes care of the solid waste from the college. Every day, panchayathi van collects solid waste stored in the dustbins and takes to the recycling unit far away from the town. Unwanted water in the college is directed towards and connected to the panchayathi drainage system. Hence, there is no water logging on the premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/drive/folders/1r7p1IR4LsGaCayi_95gJhbl0AzMWkbKJ?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to provide inclusive environment to the students and staff. The students are sensitized about cultural, regional, linguistic, communal, socio-economic and other diversities by conducting various college-level competitions and by observing national days, and celebrating the birth anniversaries of national heroes. In addition, the prescribed syllabus also is designed in such a way that the students are motivated towards tolerance and harmony in the college.

The number of students studying from SC, ST, OBC categories is 102 out of a total students of 363. Further, 221 out of 363 students are girls from various villages surrounding the town. They are studying their UG programs with a laudable harmony in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff by organising national days and celebrating the birth anniversaries of national heroes on the specified dates. The students and staff are actively involved in these celebrations by organizing themselves. They participate ;in any competition ;conducted marking these occasions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to provide inclusive environment to the students and staff. The students are sensitized about cultural, regional, linguistic, communal, socio-economic and other diversities by conducting various college-level competitions and by observing national days, and celebrating the birth anniversaries of national heroes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vehicle-free day is observed on second Tuesday of every month by the students as well as the staff. On this specific day, no vehicle is observed on the premises of the college except bicycles. All fuel-run vehicles are strictly prohibited from the campus on the day. The staff come to college, either by bicycles or on foot. Those who come from a little farther place would come by public transport. Towards the end of the day, an awareness meeting with all the students and staff is arranged, and the issues related to environment protection are discussed at length with a view to preparing the students for an eco-friendly life style. At times, an expert in the subject is also invited to make a speech and interact with the students.

2. 'Handful of Rice' is observed on third Tuesday of every month by the students. On this specific day, all the students bring a handful of rice and collect in a gunny bag. Students are allowed to bring more quantities if they desire to do so. Toward the end of the day, this collected quantity of rice will be distributed to the needy in the town under the supervision of a lecturer who acts as a monitoring officer for this practice. At times, a general lecture is arranged to sensitize the students on the issue of hunger across the globe; or an interactive session is also arranged to discuss the progress of the practice and students' involvement and any other constraints.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Catering to the educational needs of the rural students and particularly women is the Institutional distinctiveness as envisaged in the Institutional vision. the institution is committed to ameliorate the social conditions of the rural women of graduating age by providing them the required technical skills coupled with domain expertise to face the world as independent women of the 21st century. The seventy percent (approximately) of women enrollment in the institution and majority women standing atop in the classes concerned display the performance of the institution in the area of its distinctiveness.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is an affiliated college, the university concerned prepares academic calendar for the overall curriculum delivery in the affiliated colleges. Besides, at the institution level, all the departments prepare semester-wise curricular plans and departmental action plans for effective implementation of curriculum at the beginning of the academic year and the institutional plan will be prepared basing on the departmental plans. The head of the institution and IQAC coordinator will monitor the implementation of the plan. All academic and non-academic activities which form a part of the curriculum, are well documented either in physical or in digital form.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1S4fE9FZUD0cA64tgrxsyk2Ylt_nlFVws/view

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In view of the covid-19 prevailing across the globe, the scheduled academic activities are affected; consequently, there are unexpected changes both in the university exams and in the continuous internal evaluation (CIE). A link for the schedules of the university exams are pasted in the column 'Link for additional information'; and the schedule of the CIE are given in the table format which is uploaded as a supporting document.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1WNjvYxe9Bq281uh1osZXcMAnxObx-jYk/view?usp=sharing

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
<p>Details of participation of teachers in various bodies/activities provided as a response to the metric</p>	<p>View File</p>
<p>Any additional information</p>	<p>View File</p>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
<p>Any additional information</p>	<p>View File</p>
<p>Minutes of relevant Academic Council/ BOS meetings</p>	<p>View File</p>
<p>Institutional data in prescribed format (Data Template)</p>	<p>View File</p>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

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File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

81

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues like professional ethics and human values in the curriculum as foundation courses which are compulsory for the graduating students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

69

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/SSS-for-20-21-ANALYTICS.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

238

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through continuous internal evaluation; it encourages advanced learners to take up online courses. During 2020-21, 36 students registered in IBM P-Tech Online Courses and 20 of them completed 74 Certificate Courses with a maximum of 6 courses each. For the slow learners, the Institution conducts Remedial coaching classes before one month to the Semester-end examinations.

File Description	Documents
Link for additional Information	https://gdcganapavaram.ac.in/certificates/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
363	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Besides conventional methods of teaching, SCHVPMR GOVERNEMENT DEGREE COLLEGE, GANAPAVARAM encourages experiential learning, participative learning and problem solving methodologies along with innovative pedagogical methods of teaching to enhance the learning experiences of students.

Experiential Learning: The learning of students is enriched

through experiential learning. The students have hands on experience through internships; study Projects, field trips and so on. Experiential learning helped the students in the Department of Zoology to grow as entrepreneurs in aqua sector. The experiential learning provides the students a chance to experience, reflect, conceptualize, and experiment and again experience in a cyclical fashion.

Participative Learning: Students are actively involved and motivated to participate in community service to educate public on viz., ODF, peace, various schemes of government, literacy programs, Aids, Consumerism and so on. This promotes real time, need based learning experience for students on current issues. By participating in the organization of student seminars, quiz programs, teach back sessions, they develop presentation skills, communication skills etc., which help for their all-round development.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1S4fE9FZUD0cA64tgrxsyk2Ylt_nlFVws/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an effective role in the teaching-learning transaction in the institution. 90% of the teachers in the college are using ICT in teaching learning transaction in the normal days. During covid times, all the teachers took online classes using Google workspace facility. In all the rooms where ICT is installed, a log book is maintained and all the students along with the teacher sign in the log book, mentioning time, subject, topic etc. details whenever they have ICT-enabled class teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/document/d/1wKbxfYwHMP0ShgQLkxb4W9q6CtfusLxL/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is one of the remarkable features of the institution. Besides following two mid-term exams per semester as stipulated by the affiliating university, continuous internal evaluation is carried out through daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1RrkDX6uQQGPwwhpKsaf40YcEQ0-WBo?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound

and efficient

Internal examinations are held in a transparent and smooth way. the institution has an established examinations branch to deal with the grievances related to these exams. Any grievance is redressed within 24 hours from the time of the receipt.

File Description	Documents
Any additional information	View File
Link for additional information	https://docs.google.com/spreadsheets/d/14SQX82PGzG2lyeZRnKXEKONyMDfxCZOU/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has drawn the programme outcomes of students qualifying from the Institution. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global standards. The programme specific outcomes are designed in harmony with Programme outcomes. The programmes offered consists of inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcomes. Understand, skill, analyze and apply are the explicit specific objectives of the programmers.

Course outcomes:

Courses structured for the specific programme focus on syllabus and outcomes measured on established evaluation procedures. Outcomes determine what the student should understand and be able to do at the end of the course.

The mechanism of Communication of programme outcomes (Pos). Programme Specific Outcomes(PSOs) and Course Outcome included.

- Making them available on the college website www.gdcganapavaram.ac.in

The POs of the programme are displayed

- In the college notice boards, department notice boards.

The Programme Specific Outcomes are displayed in

- Programme specific class rooms.
- Programme specific laboratories.
- Copies are made available in the Library reading room.

The stake holders including faculty are apprised of the Programme outcomes in the respective meetings held under the chairmanship of the Principal by IQAC.

Course outcomes of each course are made available on the college website, and are also printed along the syllabus of the course and kept in the department for ready reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcganapavaram.ac.in/cos/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At present, attainment of program outcomes and course outcomes are not evaluated in terms of numbers and quantifiers. But, based on the results of the outgoing students, 69 students attained program and course outcomes through qualifying in all 6 semesters of UG program concerned.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1Po0VWNxSS9uf1HyKZcblwLDVYnrlUP_h/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1wGUA3hWb1Hf7iXbplN96-7mIpCxXMgw0/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/SSS-for-20-21-ANALYTICS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to their holistic development. Students are sensitised on neighbourhood community issues. While the issues of general nature are addressed by NCC, Red Ribbon Club, Consumer Club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned. Their impact at the end of each activity is constantly reviewed. There are 2 NSS units. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing.

Faculty are involved as Program Officers, coordinators and Resource persons. Special camps are organized.

Literacy programs, awareness on government welfare schemes, hazards involved in consuming liquor and tobacco, awareness on Dengue, Swine flu and Precautions, AIDS awareness, Swatch Bharat ODF, cashless transactions, competitions in sports and cultural programs are organized.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1RS50dtOxNufDIRJ3uyf4JvYyFauTIl6u/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1790

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is functioning in a pucca building with two floors (G+1) and the 2nd floor is under construction. There are 9 classrooms exclusively meant for conventional teaching. ICT-enabled classrooms are four in number (including one smart classroom, two computer labs and a seminar hall). there are four science labs for physics, chemistry, botany and zoology. And the computer labs and smart class room have internet connection. There are 30 computers in the college meant for students. We have a spacious library with sufficient furniture and thousands of books. The library also has computers and internet facility. Besides, we have four LCDs installed in ICT-enabled rooms. The college campus is wifi-enabled.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1CCOYmYkluOrlbQGRZQ0XQiHUGHYuCF7G/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the college has sufficient sports equipment and a spacious ground with volleyball, kabaddi, kho kho courts. There is an indoor shuttle court besides a running track well in place. For

organizing cultural activities, we have a seminar hall with full furniture and other requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Kibygk omc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Kibygk omc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is not completed. It will be taken up in 2021-22 academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://docs.google.com/document/d/1MrFhIyhG_-8AhUHTSP4XasQDcftQvHA0oPFelSkSH7o/edit?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23,790

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT facilities from time to time as per the need and the resources available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/spreadsheets/d/1KxHFZ52cz5ML6KYt-Rf8zlt77bqcDbxX/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

135407

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year, the principal constitutes stock verification committes with the staff and the committee members are required to make entries in the stock registers after verification with due remarks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/15BkA-OdiNEOwpX014ETRAks_hN7FM0QF/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

312

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	gdcganapavaram.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are represented on various committees of the college where there is requirement. They include CAREER GUIDANCE CELL, WOMEN EMPOWERMENT CELL, GRIEVANCES REDRESSAL CELL, ECO CLUB, CONSUMER CLUB, LITERARY AND CULTURAL ASSOCIATION etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/14SQX82PGzG2lyeZRnKXEKONyMDfXCZOU/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no formal alumni association registered. we are going to form and register very soon.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance is guided by rules and regulations of University Grants Commission for affiliated colleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Vision

"To evolve into a center of academic excellence with a quest for quality teaching and learning, ensuring holistic development of the students endowed with ethics and values, research and innovation, and empathy and social responsibility besides commitment to nation building."

Mission

- To create equal opportunities for learning through relevant programs and activities.
- To provide necessary infra for teaching, learning, research and innovation.
- To ensure skill training and knowledge for better employment
- To safeguard Indian culture and heritage
- To promote nation-building and societal transformation activities

The college extends higher education opportunities to students through quality teaching and excellent infrastructure. Suitable strategies for curriculum delivery and effective evaluation system are in place. Student learning is enhanced through MOUs, invited lectures, and skill training. Conducive work environment is ensured to faculty and staff by providing best facilities. Salaries are paid as per the State Government and UGC norms in force from time to time. UGC guidelines regarding the minimum qualification for lecturer recruitment are followed. Organisation structure of the college helps in identifying the various levels of authority and responsibility positions.

Academic, Financial and Administrative Governance:

The statutory bodies and non-statutory committees work together for smooth governance of academic, financial and administrative aspects of the college.

Statutory bodies:

COLLEGE PLANNING AND DEVELOPMENT COUNCIL: At the college level, this acts as Governing Body to take all major decisions based on the inputs submitted by the Principal and staff. This body is primarily represented by both Secretary and Chairman who have cheque power to release funds from the CPDC account.

Non-statutory bodies:

The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities. This process of governance ensures participation of faculty and students in administration of both academics and related activities. It promotes transparency as well. Temporary committees are also constituted to execute specific tasks.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1MDPR8CoiTV-ftKJ4bC1-4u7I-y4PBkeb/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Most of the academic and administrative matters are discussed at department level first, and then they are further deliberated at the institution level with the head of the institution. IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them before they are submitted to the Principal. All cultural and sports and games activities are conducted and monitored by the committees constituted for that purpose. Thus, all the matters are discussed at respective committees or departments or concerned cells besides discussing them in the staff meetings headed by the head of the institution.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/organizational-structure/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SCHVPMR Government Degree college is one of the oldest institutions in the district. It's running into 50 years by 2022. It enjoys UGC 2F&12b Status and is affiliated to Adikavi Nannaya University, Rajahmundry. It offers 6 UG programs today including both conventional and restructured programs. Every year strategic plans are evolved and their deployment is done through action plans, budget allocation, academic and administrative activities, and timely review of the outcomes is taken up to ensure the attainment of goals. Concerned committees make a need analysis at every level and then resources identification is done. Resources are identified either from the government budget or from CPDC funds or from RUSA or from UGC. For every major purchase, a purchase committee is formed by the principal. For every infrastructural work, a monitoring committee is formed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/1xnTeOrXgK0d9Rrv6ytJs7YKaxVaFUTrvIqfBP2YZEwA/edit?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization structure of the college defines the authority, responsibility positions and facilitates delegation. The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. The Vice-Principal and IQAC Coordinator assist the Principal in managing academics and administration related tasks respectively. Various Committees and in-charges of departments in association with office staff execute policies.

College Planning and Development Council (CPDC):

Prepares comprehensive development plan of the college.

Recommends the introduction of new academic courses and self-financing courses.

Encourages academic collaborations, use of ICT in teaching and learning and Promotion of research activities among staff and students.

Internal Quality Assurance Cell (IQAC):

Institutionalization of quality for consistent overall improvement of the institution.

Developing mechanisms and procedures for ensuring timely, effective and progressive performance of academic and administrative activities.

Use of pedagogical methods of teaching, learning and evaluation.

Disseminating information on quality parameters for higher education.

Organization of seminars, workshops on quality themes.

Preparing perspective plan & Annual Quality Assurance report of the institution.

Conducting internal audit and recommend corrective measures for identified deviations.

Preparing the college for assessment and accreditation by external agencies.

The institutional functioning is guided by rules and regulations of University Grants Commission for affiliated colleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Grievance Redressal Mechanism: Grievances Committee of the college caters to issues relating to teaching and non teaching staff. The committee in co-ordination with the Principal ensures timely action on Service rules, promotional policies as well as temporary teachers' recruitment notifications. Student grievances are conveyed through proctors or complaint box and redressed by the intervention of the Grievance Committee in an appropriate manner.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1iTLrG7zMyF-kf14hOGyOE-Lxamgbys-1/view?usp=sharing
Link to Organogram of the Institution webpage	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

B. Any 3 of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College is a Government educational institution undertaken by State Government. As such, the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff. The institution also runs successfully cooperative society for mutual advantage of its staff.

1. Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all. The department is under the administrative control of finance Department. The Honorable finance minister is the president of the managing committee.

2. Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for all government employees in the state. The amount paid by employee with interest are paid either at the time of death or retirement whichever is earlier.

3. Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members through a network of empanelled hospitals of Dr.YSR Arogyaseva Trust, in lieu of the present medical reimbursement system under 'The Andhra Pradesh Integrated Medical Attendance Rules, 1972 (APIMA Rules, 1972)'. The scheme will provide treatment in Network Hospitals for all the listed therapies.

4. Provident fund: The AP General Provident Fund a social security

measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement. The Andhra Pradesh General Provident Fund Rules 1935 governed the procedures for provident fund and was in force from 1.3.1963 to 31.8.2004.

5. Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees. The rules pertaining to the fund were constituted by Andhra Pradesh in G.O (P) No. 173 dated 28.5.1980 for various welfare activities. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20 from the March salary payable in April each year. The loan from the fund is made available by DDO and District/ State level committee to the member for medical, educational, ceremonies and other rituals in the family.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1sERx6AFnRt51LFuqFSpu04evJMarGMrY/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the college level, a well-structured annual self-evaluative

faculty appraisal procedure prescribed by Andhra Pradesh Commissionerate of Collegiate Education (based on UGC Guidelines) is adopted to reckon the performance of the faculty. These performance Indicators are evaluated by the IQAC on the basis of documentary evidences forwarded to Principal for awarding scores and later uploaded to Commissionerate website. As the final Score forms the basis for promotion, transfer and career advancement of the individual lecturer, the process is seriously taken care of. The Performance indicators of teaching staff is one of the factors considered for the conferment of State Best Teacher Award.

Non-teaching staff performance is appraised is periodical. It is reckoned on the basis of their adherence to the Citizens Charter and the stipulated deadlines. Month wise review of personal registers and work done by non-teaching staff is monitored closely. The efficiency of office staff in helping staff and students by way of processing their files is given priority in assessing them.

The Commissionerate of Collegiate Education also appraises the performance of non-teaching staff on the basis of punctuality, personal register, entry in inward and outward registers, number of currents received, sorted and executed, maintenance of other necessary registers and accountability with evidences. This forms the base for award of best non-teaching staff at district/state level.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1E8ze1E11I-4CbzzMsy4iqzUsPFCjcz3g?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SCHVPMR Government Degree college conducts internal and external financial audits regularly. The mechanism of the conduct of audits and the procedures adopted for settling audit objections is given below. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions.

The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically.

Apart from the above mechanism, the Principal of the respective educational institution shall constitute the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The funds released from the various external bodies such as UGC, RUSA, etc., shall be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills.

If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education, they will send a report/ letter to the institution. Accordingly, the Principal will submit the required data to the respective departments for waiver of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1APKH8O4D7fUitnLQ1pl86boDVqnS9K0N/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution makes efforts to mobilize both the internal and external resources. These resources are utilized solely for the purpose for which they are granted and records are maintained to that effect. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

The college received funds from the following Internal Sources: Special Fee, Fee for Self-financed Courses, sports fee, cpdc fee etc., to pay for the additional expenditure incurred to run the courses.

Proper Utilization of Resources:

1. Departments present their requirements in terms of physical infrastructure, laboratory equipments, chemicals and human resources at the year end to the Principal. The committees and clubs present their needs based on the planned activities for the ensuing academic year and budget allocations are made for the same.

2. The finance committee comprising the Principal and senior faculty members screens the proposals and prioritizes them as per the needs and makes recommendations.

3. Purchases are made after inviting quotations / estimates from multiple agencies. Purchase decisions are made based on cost and quality.

4. Periodical internal and external audits ensure proper auditing and transparency.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1srx2m-fky2BjXLF-z_z3dPxHzxDH76Rl0Y25AoAR2YQ/edit?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Ensuring above 60% ICT use in teaching and learning
2. Obtaining G-suite account and extending official mail ids for online teaching during covid times
3. Enrolling for student online courses

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1Kibygk omc6eyAVd6MXUkY13SR6IEVnTz/edit?usp=sharing&ouid=105997735225148458741&rtpof=true&sd=true
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes periodical review of teaching-learning activities such as the Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated with respect to ICT tools and different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/01/IQAC-MTS-ATRs.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/document/d/1ZQmXbZvz15rYxoFizUvFfWGaKeLLKxAx/edit?usp=sharing&oid=105997735225148458741&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
The institution has taken several measures to sensitize the students on gender issues. It conducts anti-ragging awareness programs and celebrates specific days devoted for women's welfare. The mentors have interactive sessions with the students on gender issues. As majority, about 70%, of the students in the college are women, there is no ragging issue in the college. Men

give due respect to women on campus. About 50% of the staff are women, the girl students have easy access to share their problems. Further, the institution has a Women Empowerment Cell which too takes care of the gender issues on campus. The Cell conducts interactive sessions with girl students on a monthly basis so as to address the issues if any.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/14SsxtEClSUwsqQcukCcBKbm1121iDKP/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1t-yFLHUHXI5EEc5F00g-6Megx46Xx8Ub/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Across the carpet area of the college, there are waste storing dustbins. Since the institution is run by the government of Andhra Pradesh, the panchayathi of the town takes care of the solid waste from the college. Every day, panchayathi van collects solid waste stored in the dustbins and takes to the recycling unit far away from the town. Unwanted water in the college is directed towards and connected to the panchayathi drainage system. Hence, there is no water logging on the premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/drive/folders/1r7p1IR4LsGaCayi_95gJhbl0AzMWkbKJ?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to provide inclusive environment to the students and staff. The students are sensitized about cultural, regional, linguistic, communal, socio-economic and other diversities by conducting various college-level competitions and by observing national days, and celebrating the birth anniversaries of national heroes. In addition, the prescribed syllabus also is designed in such a way that the students are motivated towards tolerance and harmony in the college.

The number of students studying from SC, ST, OBC categories is 102 out of a total students of 363. Further, 221 out of 363 students are girls from various villages surrounding the town. They are studying their UG programs with a laudable harmony in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff by organising national days and celebrating the birth anniversaries of national heroes on the specified dates. The students and staff are actively involved in these celebrations by organizing themselves. They participate ;in any competition ;conducted marking these occasions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

C. Any 2 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence
to the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to provide inclusive environment to the students and staff. The students are sensitized about cultural, regional, linguistic, communal, socio-economic and other diversities by conducting various college-level competitions and by observing national days, and celebrating the birth anniversaries of national heroes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vehicle-free day is observed on second Tuesday of every month

by the students as well as the staff. On this specific day, no vehicle is observed on the premises of the college except bicycles. All fuel-run vehicles are strictly prohibited from the campus on the day. The staff come to college, either by bicycles or on foot. Those who come from a little farther place would come by public transport. Towards the end of the day, an awareness meeting with all the students and staff is arranged, and the issues related to environment protection are discussed at length with a view to preparing the students for an eco-friendly life style. At times, an expert in the subject is also invited to make a speech and interact with the students.

2. 'Handful of Rice' is observed on third Tuesday of every month by the students. On this specific day, all the students bring a handful of rice and collect in a gunny bag. Students are allowed to bring more quantities if they desire to do so. Toward the end of the day, this collected quantity of rice will be distributed to the needy in the town under the supervision of a lecturer who acts as a monitoring officer for this practice. At times, a general lecture is arranged to sensitize the students on the issue of hunger across the globe; or an interactive session is also arranged to discuss the progress of the practice and students' involvement and any other constraints.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Catering to the educational needs of the rural students and particularly women is the Institutional distinctiveness as envisaged in the Institutional vision. the institution is committed to ameliorate the social conditions of the rural women of graduating age by providing them the required technical skills coupled with domain expertise to face the world as independent women of the 21st century. The seventy percent (approximately) of women enrollment in the institution and majority women standing atop in the classes concerned display the performance of the institution in the area of its distinctiveness.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The Institution undertakes to implement the below plan of action for 2021-22 chalked out after elaborate discussion with all the stakeholders.

1. To request the government of AP to sanction Principal post to the college.
2. To enhance enrolment in the college.
3. To convert the existing classrooms into smart classes
4. To organize national seminars or workshops in collaboration with universities.
5. To request the government to fill all staff vacancy positions.
6. To motivate more companies to visit the college for campus placements.
7. To strengthen and modernize the existing library of the institution with automization, e-books, and e-journals,
8. To organize Field trips, educational tours for the benefit of the students,
9. To provide Career Guidance and imparting coaching for P.G Entrance Exams and organizing Special Lectures pertaining to career guidance by experts,
10. To enter into MoUs with reputed institutions,
11. To encourage the teaching staff to organize national level seminars.
12. To begin two institutional level best practices on academic lines.