YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

SRI CHINTALAPATI VARAPRASADA MURTHY RAJU GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution

Dr. P. Nirmala Kumari

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

08818295651

- Mobile No:

9440130978

- Registered e-mail

ganapavaram.jkc@gmail.com

- Alternate e-mail

iqacgnp@gmail.com

- Address

Gollala Dibba, Pippara Road

- City/Town

Ganapavaram

- State/UT

ANDHRA PRADESH

- Pin Code

534198

2.Institutional status

- Type of Institution

Co-education

- Location

Rural

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University — **ADIKAVI NANNAYA UNIVERSITY**

- Name of the IQAC Coordinator — **Dr. T. AKKIRAJU**

- Phone No. — **08818295651**

- Alternate phone No. — **9440333037**

- Mobile — **9492606341**

- IQAC e-mail address — **iqacgnp@gmail.com**

- Alternate e-mail address — **akki411@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://gdcganapavaram.ac.in/wp-content/uploads/2022/04/AQAR-20-21.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://gdcganapavaram.ac.in/wp-content/uploads/2022/09/Annual-Ac-Calendar-21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.13**	**2008**	**16/09/2008**	**15/09/2013**
Cycle 2	**B**	**2.49**	**2016**	**19/01/2016**	**18/01/2021**

6.Date of Establishment of IQAC — **02/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Collecting feedback, analyzing and uploading to website

Increasing ICT-based teaching and evaluation practices

Capacity building training for the faculty in online assessment tools

Participation in AISHE and NIRF & submitting AQAR

Preparing the college for Academic Audit by the Commissionerate of College Education, Govt. of Andhra Pradesh

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To participate NIRF	The institution data for NIRF ranking 2022 was submitted on 29.01.2022
To ensure registration of new students in NDL	227 students across the programs were enrolled in NDL and encouraged to make use of NDL resources
To increase ICT-based teaching and evaluation	The use of ICT was much increased both in teaching and evaluation
To ensure preparation of curricular plans and action plans	All the departments submitted semester-wise curricular and action plans
To organize seminars and conferences	One national webinar, one state level program on IPR, one local webinar and one local workshop were organized
To introduce new certificate courses	a 40-day Certificate Course in Fundamental of Computers was launched on 10.08.2022 with a batch of 37 students.
To monitor activities under MoUs and Best Practices	Institution and department best practices were continued and each MoU had a minimum of two activities
To ensure enrollment of students in MOOCS	75 students completed APSSDC online PANTECH PYTHON program for 30 days.
To interact with criterion-wise coordinators and review NAAC preparedness	Interactive meetings were conducted and the preparedness for NAAC 3rd cycle was reviewed
To upload data to AISHE portal	The institution data for AISHE for 2020-21 on 18.02.2022
To arrange career counseling programs	3 career counseling programs were arranged on 14.03.2022, 29.07.2022, & 15.09.2022
To update college website from	The college website is updated

time to time	from time to time
To prepare for Academic Audit by the Commissionerate of College Education	Academic Audit for 2020-21 by the Commissionerate of College Education was conducted on 26th and 27th August 2022 & the college got 'A' grade
To ensure registration of new students in NLIST	185 students were registered in NLIST and they were briefed about the various resources available under NLIST
To arrange capacity building training for the faculty	3 training sessions were organized on online assessment tools by the computer faculty in the institution on 17.08.2022.
To collect feedback from the concerned stakeholders and analyze	feedback was collected on curriculum and academic facilities by the students, parents, alumni and faculty in the 3rd and 4th weeks of September 2022.
To submit AQAR for 2021-22 academic year	Filling online AQAR and uploading relevant documents and links were started in the 4th week of September 2022

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Planning and Development Council	03/12/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• State/UT	**ANDHRA PRADESH**
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- Name of the statutory body

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College Planning and Development Council	03/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	18/02/2022

15.Multidisciplinary / interdisciplinary

The vision of SCHVPMR GOVERNMENT DEGREE COLLEGE highlights the "holistic development" of its students. Hence, the college introduced two restructured courses (1) BSc. Maths, Physics and Computer science in 2005, integrating science students with engineering courses; (2) BCom Computer Applications in 2008, integrating commerce students with engineering courses. Even though this affiliated college has no role in curriculum framework, at the college level, it made its efforts to integrate Arts students with computer skill courses and science students with community service projects. For example, during 2021-22, a certificate course in Fundamentals of computers was launched for all non-computer students in the college while all science and commerce students were assigned two community service projects on "Status of Basic Amenities in Villages" and "Socio-economic Survey" in identified villages in the neighborhood of the college. In addition, all science and commerce students along with arts students were actively involved in the celebration of national leaders birthdays and also in the observation of national days of significance. Further, under the NSS scheme, a plethora of extension and outreach activities were taken up involving the students in voluntary service in the neighborhood. Moreover, the following foundation courses, aimed at the students' all round development are made mandatory for the students of all programs :

- Human values and professional ethics

- Tourism guidance

- Performing arts

- Environmental education

- Personality development and leadership

- Disaster management

16.Academic bank of credits (ABC):

The college is not an issuing authority; it is affiliated to Adi Kavi Nannaya University, Rajahmundry

17.Skill development:

The vision of SCHVPMR GOVERNMENT DEGREE COLLEGE highlights the "holistic development" of its students. Hence, the college introduced two restructured courses (1) BSc. Maths, Physics and Computer science in 2005, integrating science students with engineering courses; (2) BCom Computer Applications in 2008, integrating commerce students with engineering courses. During 2021-22, a certificate course in Fundamentals of computers was launched for all non-computer students in the college. With a view to providing value-based education, all students were assigned two community service projects on "Status of Basic Amenities in Villages" and "Socio-economic Survey" in identified villages in the neighborhood of the college. In addition, all science and commerce students along with arts students were actively involved in the celebration of national leaders birthdays and also in the observation of national days of significance. Further, under the NSS scheme, a plethora of extension and outreach activities were taken up involving the students in voluntary service in the neighborhood. Moreover, the following foundation courses, aimed at improving values and cultural awareness and Indian heritage are made mandatory for the students of all programs :

- Human values and professional ethics

- Tourism guidance

- Performing arts

- Environmental education

- Personality development and leadership

- Disaster management

In addition, 75 students across all programs joined online Python course offered by APSSDC, and 28 students got certified in Python this year.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is in line with the NEP as far as the integration of the Indian knowledge system is concerned. It has two Foundation Courses - Performing Arts & Tourism Guidance - which are mandatory for the students of all programs, and which promote the

preservation of Indian knowledge in crafts and arts and create awareness among the students about tourist centers in India. The Telugu department in the college is vibrant with activities focused on protecting and upholding native languages, their rich culture and literature. The college is publishing an e-magazine "Tholakari" (Early period of Rainy Season) every month, which also gives scope for the protection of Telugu language, literature and cultural heritage. On the other hand, a lion's share of the college students come from Telugu medium background. Hence, almost all the courses in the college are taught in a bilingual mode - using both English and Telugu.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college does recognize the fact that outcome-based education empowers the students to excel in the real world. The measures of the college to ensure program outcomes(POs), program specific outcomes (PSOs) and course outcomes (COs):

- It's an institutional practice to specify program outcomes(POs), program specific outcomes (PSOs) and course outcomes (COs) for all programs and courses in the college and upload them to the college website.

- They are also displayed at the departments and important places in the college.

- At the beginning of each academic year, the teachers explain to the students program outcomes(POs), program specific outcomes (PSOs) and course outcomes (COs) concerned.

- The teachers assess the resources required for outcome-based education and arrange them with the help of the principal.

- The teaching learning transaction in the college is focused on skill acquisition and value addition to the students.

- Various assessment methods are adopted to assess the outcomes.

- Some of them are student-centered academic activities, Continuous Internal Assessment through two mid-term examinations, semester-end examinations, qualifying in certificate courses, qualifying for higher studies and

qualifying in the graduation program the students are pursuing in the college.

20.Distance education/online education:	

The institution has sufficient infrastructure for online teaching as it was evidenced during the covid scenario. However, since it is an affiliated college, it cannot offer online programs by itself. At the college level, strategies for online education are adopted and required measures are taken as detailed below:

- The students are motivated to enroll in online courses. In the present academic year, 75 students joined a 30-day Python course offered by APSSDC, and 28 students got certified.

- ICT-based teaching is an institutional practice in the college. All the faculty make use of ICT tools and resources for teaching. All the departments maintain PPTs and video lectures with respect to their subject.

- All the faculty adopt a blended teaching method, using internet sources to enhance the learning experience of the students and for the reinforcement of their learning.

- For each class taken in the smart rooms, a log book is maintained with all the details of the lesson in addition to the signatures of the students.

Extended Profile

1.Programme

1.1   **180**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **398**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **138**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **85**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **17**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **18**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**180**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**398**
Number of students during the year	

File Description	Documents
Data Template	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**85**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**17**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	18

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3.65
4.3 Total number of computers on campus for academic purposes	85

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The College is affiliated to Adikavi Nannaya University, Rajahmundry and follows its academic calendar for the overall curriculum delivery.**

- **At the college level, all departments prepare annual/semester-wise curricular plans and action plans. Based on them, the IQAC prepares the Institutional Plan.**

- **For effective curriculum delivery, Institution level time table, program-wise time table, Department-wise time table, Lecturer-wise time tables are prepared.**

- **Workload is distributed to the faculty as per the University guidelines.**

- **Teaching learning transactions are properly documented in teaching diaries & plans.**

- **Student-centered Curricular and extracurricular activities like seminars, quizzes etc. are entered into the Department and College Activities Register.**

- **Course outcomes and program outcomes are discussed in the class and displayed.**

- **A bridge course is conducted to the new students, and remedial coaching is conducted to slow learners, apart from offering 4 certificate courses.**

- **Students were engaged in community service projects, field trips and internships.**

- **Regular feedback from the students, staff, alumni, and parents help to enhance the teaching learning process in the college.**

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	<u>https://gdcganapavaram.ac.in/wp-content/uploads/2022/10/Univ-Exams-Timetables-21-22.pdf</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The institution prepares its own academic calendar and adheres to it in implementation.**

- **Continuous internal evaluation of the students' performance is done for 25% of marks by conducting two mid term examinations for each semester, student-centered academic activities and competitions for each semester, and extracurricular activities for each semester.**

- The quantified performance of the students in the internal evaluation is posted on the college website from time to time.

- The departments conduct teaching learning transactions, informal evaluation through assignments and slip tests, academic competitions and other activities as per the college academic calendar.

- All the events, academic or non-academic, and competitions are recorded in the College Activities Register as well as College Monthly Newsletter.

- National and international days of significance as listed in the academic calendar are celebrated or observed involving the students and staff.

- Birth and death anniversaries are also celebrated and observed, as listed in the academic calendar.

- Thus, everything in the college is aimed at the transformative education and holistic development of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcganapavaram.ac.in/reports/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

4

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates crosscutting issues into the curriculum. Courses including Human values and professional ethics, Environmental education, Tourism guidance, Performing arts, Telugu, History, Economics, Social work, Commerce and Computer Applications address these issues and help in the way of moulding the students into responsible citizens of the country. There are many activities done under departments. For example, best practices of the departments - Save to Serve, Helping Hands, Enable the Disabled - instill social service and humanitarian attitude in the students. Activites of NSS and Women Empowerment Cell are aimed at developing gender sensity and social concern among the students.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/feedback-report-21-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through continuous internal evaluation; it encourages advanced learners to take up online courses. During 2021-22, 75 students registered for online Python Course offered by Andhra Pradesh State Skill Development Council of Govt. of AP and 28 students received certificates of qualification. The course was conductedFrom 28th February, 2022 To 29th March,2022 i.e, for a period of 30 days. In addition, 95 students joined four offline certificate courses in two batches offered by the institution under JKC platform.For the slow learners, the Institution conducts Remedial coaching classes before one month to the Semester-end examinations. All the departments maintain record for the remedial coaching.

File Description	Documents
Link for additional Information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/PYTHON-Reg.-students-list.xlsx
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
398	17

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

Besides conventional methods of teaching, SCHVPMR GOVERNEMENT DEGREE COLLEGE, GANAPAVARAM encourages experiential learning, participativelearning and problem solving methodologies along with innovative pedagogical methods of teaching to enhance the learning experiences of students. Experiential Learning: The learning of students is enriched through experiential learning. The students have hands on experience through internships; study Projects, field trips and so on. Experiential learning helped the students in the Department of Zoology to grow as entrepreneurs in aqua sector. The experiential learning provides the students a chance to experience, reflect, conceptualize, and experiment and again experience in a cyclical fashion.

Participative Learning: Students are actively involved and motivated to participate in community service to educate public on viz., ODF, peace, various schemes of government, literacy programs, Aids, Consumerism and so on. This promotes real time, need based learning experience for students on current issues. By participating in the organization of student seminars, quiz programs, teach back sessions, they develop presentation skills, communication skills etc., which help for their all-round development.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gdcganapavaram.ac.in/reports/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an effective role in the teaching-learning transaction in the institution. Majorityof the teachers in the college are using ICT in teaching learning transaction in the normal days. During covid times, all the teachers took online classes using Google workspace facility. In all the rooms where ICT is installed, a log book is maintained and all the students along with the teacher sign in the log book, mentioning time, subject, topic etc. details whever they have ICT-enabled class.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdcganapavaram.ac.in/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

93

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is one of the remarkable features of theinstitution. Besides following two mid-term exams per semester as stipulated bythe affiliating university, continuous internal evaluation is carried outthrough daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcganapavaram.ac.in/cia/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examinations are held in a transparent and smooth way.

The college constituted an examination committee with senior faculty members who will look into conducting internal exams, receiving complaints if any, and redressing the complaints received if any. Usually, there are no issues with the internal assessment. At the classroom level and teacher level, all issues are redressed if any issue is observed or brought to the notice of the class teacher or subject teacher or mentor.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/college-committees.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has drawn the programme outcomes of students qualifying from the Institution. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global standards.The programme specific outcomes are designed in harmony with Programme outcomes. The programmes offered consists of inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcomes. Understand, skill, analyze and apply are the explicit specific objectives of the programmers. Course outcomes: Courses structured for the specific programme focus on syllabus and outcomes measured on established evaluation procedures. Outcomes determine what the student should understand and be able to do at the end of the course. The mechanism of Communication of programme outcomes (Pos).Programme Specific Outcomes(PSOs) and Course Outcome included. Making them available on the college website www.gdcganapavaram.ac.in The POs of the programme are displayed In the college notice boards, department notice boards. The Programme Specific Outcomes are displayed inProgramme specific class rooms. Programme specific laboratories. Copies are made available in the Library reading room. The stake holders including faculty are apprised of the Programme outcomes in the respective meetings held under the chairmanship of the Principal by IQAC. Course outcomes of each course are made available on

the college website, and are also printed along the syllabus of the course and kept in the department for ready reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2021/11/POsPSOsCOS.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and course outcomes are measured in terms of the students pass percentage, their progression to higher education and their entry into employment. The following details display the attainment of the outcomes specified at the entry level of under graduation. Based on the results of the outgoing students, 59 students attained program and course outcomes through qualifying in all 6 semesters of UG program concerned for 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/attainment-of-POs-21-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/Annual-Report-21-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/sss-21-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gdcganapavaram.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to the students'holistic development. Students are sensitised on social issues in neighbourhood community. While the issues of general nature are addressed by NCC, Red Ribbon Club, Consumer Club, Eco club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned. Some of the major issues addressed through the college extension activities are:poverty, extremism, blood donation, diabetes, early aging, lack of patriotism, AIDS, Swachbharat, women's issues, women health care, consumer rights, voter awarenss,cultural awareness and environmental issues.Their impact at the end of each activity is constantly reviewed. There are 2 NSS units. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing. Faculty are involved as Program Officers, coordinators and Resource persons.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/extension-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3701

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is functioning in a pucca building with two floors (G+1) and the 2nd floor is under construction. There are 9 classrooms exclusively meant for conventional teaching. ICT-enabled classrooms are four in number (including one smart classroom,two computer labs and a seminar hall). there are four science labs for physics, chemistry, botany and zoology. Alllabs and smart class rooms have internet connection. Under RUSA grants, the Institution procured 50 desktops with the latest configuration during the 21-22 academic year.There are 80computers in the college meant for students now. The collegehasa spacious library with sufficient furniture and thousands of books. The library also has computers and internet facility. Besides, we have four LCDs installed in ICTenabled rooms. The college campus is wifi-enabled.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has all the physical facilities for sports & games including cultural activities. A sprawling sports ground, a 200-meter running track, an indoor shuttle court, a volleyball court, a kabaddi court, a kho kho court, and a seminar hall are some of the physical facilities available in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcganapavaram.ac.in/sports-center/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	[View File]
Upload audited utilization statements	[View File]
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using SOUL software from INFLIBNET.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional Information	https://gdcganapavaram.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.11

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT facilities from time to time as per the need and the resources available.Under RUSA grants, the Institution procured 50 desktops with the latest configuration during the 21-22 academic year.There are 5 monitors added during 2021-22 and arranged in different labs. They can also be used for effective teaching learning through PPTs, audio visual clips and many more.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.65

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The faculty concerned are the in-charges for the labs concerned also. They take care of all consumable and non-consumable goods and other equipment in the labs.Every year, the principal constitutes stock verification committees with the staff and the committee members are required to make entries in the stock registers after verification with due remarks.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	https://gdcganapavaram.ac.in/infra-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

363

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdcganapavaram.ac.in/certificates/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Active involvement of the students in all college activities is one of the salient features of this college. It's very much required at the level of HEIs because the students learn organizational skills and team work skills by their active participation at all levels which will help for their holistic development. Students are represented on various committees of the college where there is a requirement. They include CAREER GUIDANCE CELL, WOMEN EMPOWERMENT CELL, GRIEVANCES REDRESSAL CELL, ECO CLUB, CONSUMER CLUB, LITERARY AND CULTURAL ASSOCIATION, COLLEGE MAGAZINE COMMITTEE, IQAC etc.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/college-committees.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is not yet registered, but it is contributing to the development of the institution through financial and other support services.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance is guided by rules and regulationsof University Grants Commission for affiliatedcolleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP

and College Planning and Development Council of the institution.The college extends higher education opportunities to students through quality teaching. Suitable strategies for curriculum delivery and effective evaluation system are in place. Student learning is enhanced through MOUs, invited lectures, and skill training. Organisation structure of the college helps in identifying the various levels of authority and responsibility positions.

Academic, Financial and Administrative Governance:

The statutory bodies and non-statutory committees work together for smooth governance of academic,financial and administrative aspects of the college.

Statutory bodies:

COLLEGE PLANNING AND DEVELOPMENT COUNCIL (CPDC):

At the college level, CPDCacts as the Governing Body to take all major decisions based on the inputs submitted by the Principal and staff. This body is primarily represented by both Secretary and Chairman who have cheque power to release fuunds from the CPDC account.

Non-statutory bodies:The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/cpdc/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Administrasion of the institution is shared amongthe faculty, departments, committees, statutory bodies, Commissionerate of Collegiate education (the apex body).
- The Head of the Institution functions through departments and committes constituted with staff and students.

- **Most of the academic and administrative matters are discussed at department level first, and then they are further deliberated at the institution level with the head of the institution.**
- **IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them before they are submitted to the Principal.**
- **All cultural and sports and games activities are conducted and monitored by the committees constituted for that purpose.**
- **Teachers are nominated as mentors for a batch of students or class-wise; At the classroom level, they take care of the needs of the students.**
- **The office with senior assistants, junior assistants and others helps the Head of the institution in all financial matters like fee collection, remittance etc.**
- **Thus, issues are discussed in the staff meeting or CPDC or committees before the Principal takes a final decision, ensuring participative management, transparency and decentralization.**

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/cpdc/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SCHVPMR Government Degree college is one of the oldest institutions in the district. It's running into 50 years by 2022. It enjoys UGC 2F&12b Status and is affiliated to Adikavi Nannaya University,Rajahmundry. It offers 6 UG programs today including both conventional and restructured programs. Every year strategic plans are evolved and their deployment is done through action plans, budget allocation, academic and administrative activities, and timely review of the outcomes is taken up to ensure the attainment of goals. Concerned committees make a need analysis at every level and then resources identification is done. Resources are identified either from the government budget or from CPDC funds or from RUSA or from UGC or from donors or from alumni. For every major purchase, a purchase committee is formed by the principal. For every infrastructural work, a monitoring committee is formed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/SPDD.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization structure of the college defines the authority, responsibility positions and facilitates delegation.The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. The Vice-Principal and IQAC Coordinator assist the Principal in managing academics and administration related tasks respectively. Various Committees and in charges of departmentsin association with office staff execute policies.

College Planning and Development Council (CPDC): Prepares comprehensive development plan of the college. Recommends the introduction of new academic courses and self financing courses.

Internal Quality Assurance Cell (IQAC): Institutionalization of quality for consistent overall improvement of the institution. Developing mechanisms and procedures for ensuring timely, effective and progressive performance of academic and administrative activities.

The institutional functioning is guided by rules and regulationsof University Grants Commission for affiliatedcolleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Student grievances are conveyed through proctors or complaint box and redressed by the intervention of the Grievance Committee in an appropriate manner.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/service-rules-GO-1991.pdf
Link to Organogram of the Institution webpage	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is a Government educational institution undertakenby State Government. As such, the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff. The institution also runs successfully cooperative society for mutual advantage of its staff.

1. Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all.

2.Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation.

3.Employees Health Scheme: Employees Health Scheme (EHS)

provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members.

4.Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement.

5.Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20in April each year.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/an-example-for-staff-welfare-scheme.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the college level, a well-structured annual self-evaluative

faculty appraisal procedure prescribed by Andhra Pradesh Commissionerate of Collegiate Education (based on UGC Guidelines) is adopted to reckon the performance of the faculty. These performance Indicators are evaluated by the IQAC on the basis of documentary evidences forwarded to Principal for awarding scores and later uploaded to Commissionerate website. As the final Score forms the basis for promotion, transfer and career advancement of the individual lecturer, the process is seriously taken care of. The Performance indicators of teaching staff is one of the factors considered for the conferment of State Best Teacher Award.Non-teaching staff performance is appraised is periodical. It is reckoned on the basis of their adherence tothe Citizens Charter and the stipulated deadlines. Month wise review of personal registers and work done by non-teaching staff is monitored closely. The efficiency of office staff in helping staff and students by way of processing their files is given priority in assessing them.

ACADEMIC AUDIT FOR 2020-21 ACADEMIC YEAR WAS CONDUCTED BY THE COMMISSIONERATE DURING 2021-22.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/asars/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SCHVPMR Government Degree college conducts internal and external financial audits regularly. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically. Apart from the above mechanism, the Principal of the respective educational institution shall constitute the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The funds released from the various external bodies such as State government, UGC, RUSA,

etc., shall be audited by the Charted Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills.If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education, they will send a report/ letter to the institution.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/academic-audit-reports/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution makes efforts to mobilize both the internal andexternal resources. These resources are utilized solely for thepurpose for which they are granted and records are maintained tothat effect. The Utilization Certificates are promptly submitted tothe authorities within the deadlines periodically so as to beeligible for future grants.The college received funds from the following Internal Sources:Special Fee, Fee for Self-financed Courses, sports fee, cpdc feeetc., to pay for the

additional expenditure incurred to run thecourses. Proper Utilization of Resources:

1.Departments present their requirements in termsofphysicalinfrastructure,laboratory equipments, chemicals and human resourcesat the year end to the Principal. The committees and clubs presenttheir needs based on the planned activities for the ensuing academicyear and budget allocations are made for the same. 2.The finance committee comprising the Principal and senior facultymembers screens the proposals and prioritizes them as per the needsand makes recommendations. 3.Purchases are made after inviting quotations /estimates frommultiple agencies. Purchase decisions are made based on cost andquality. 4.Periodical internal and external audits ensure proper auditing andtransparency.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NIRF registration for 20-21;Increasing ICT-based teaching & evaluation practices;Registration of new students in NDL;Action plans preparation;Special emphasis on conferences/seminars;Introducing exclusive certificate courses;Monitoring activities under MoUs & best practices;Organizing IPR webinar;Enrollment of students in MOOCs through APSSDC;Uploading data to AISHE portal;Arranging career counseling programs; Digitalization of documents;Uploading documents to website;Preparing for Academic Audit by CCE;Registration of new students in NLISTCapacity building training for the facultyFeedback from all stakeholders;Submission of AQAR for 21-22

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/IQAC-Minutes-ATRs-2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learningprocess, its structures and methodologies of operations and learningoutcomes. Under the efficient leadership of the Principal it hasdeveloped effective norms to review and achieve the best learningoutcomes. The IQAC undertakesperiodical review of teaching-learningactivities such as the Department activities, Annual Academic Plans,Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs,implementation of ICT based pedagogical methods etc.There is anincremental improvement in the percentage of ICT-based teaching inthe college. All the faculty are updated with respect to ICT toolsand different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/IQAC-Minutes-ATRs-2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/Annual-Report-21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to sensitize the studentson gender issues. It conducts anti-ragging awareness programs andcelebrates specific days devoted for women's welfare. The mentorshave interactive sessions with the students on gender issues. Asmajority, about 70%, of the students in the college are women, thereis no ragging issue in the college. Men give due respect to women oncampus. About 50% of the staff are women, the girl students haveeasy access to share their problems. Further, the institution has aWomen Empowerment Cell which too takes care of the gender issues oncampus. The Cell conducts interactive sessions with girl students ona monthly basis so as to address the issues if any.

File Description	Documents
Annual gender sensitization action plan	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/Gender-Sensitization-Plan-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/Gender-Sensitization-Activities-2021-22-Sheet1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Across the carpet area of the college, there are waste storingdustbins. Since the institution is run by the government of AndhraPradesh, the panchayathi of the town takes care of the solid wastefrom the college. Every day, panchayathi van collects solid wastestored in the dustbins and takes to the recycling unit far away fromthe town. Unwanted water in the college is directed towards andconnected to the panchayathi drainage system. Hence, there is nowater logging on the premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gdcganapavaram.ac.in/waste-management/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to provide inclusive environment to thestudents and staff. The students are sensitized about cultural,regional, linguistic, communal, socio-economic and other diversitiesby conducting various college-level competitions and by observingnational days, and celebrating the birth anniversaries of nationalheroes. In additon, the prescribed syllabus also is designed in sucha way that the students are motivated towards tolerance and harmony in the college.The number of students studying from SC, ST, OBC categories is 101 out of a total students of 398. Further, 265 out of 398students aregirls from various villages surrounding the town. They are studying their UG programs with a laudable harmony in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff by organisingnational days and celebrating the birth anniversaries of nationalheroes on the specified dates. The students and staff are activelyinvolved in these celebrations by organizing themselves. Theyparticipate ;in any competion ;conducted marking these occasions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to provide inclusive environment to thestudents and staff. The students are sensitized about cultural,regional, linguistic, communal, socio-economic and other diversitiesby conducting various college-level competitions and by observingnational days, and celebrating the birth anniversaries of nationalheroes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vehicle-free day is observed on second Tuesday of every month bythe students as well as the staff. On this specific day, no vehicleis observed on the premises of the college except bicycles. All fuelrunvehicles are strictly prohibited from the campus on the day. Thestaff come to college, either by bicycles or on foot. Those who comefrom a little farther place would come by public transport. Towardsthe end of the day, an awareness meeting with all the students andstaff is arranged, and the issues related to environment protectionare discussed at length

with a view to preparing the students for aneco-friendly life style. 2. 'Handful of Rice' is observed on third Tuesday of every month bythe students. On this specific day, all the students bring a handfulof rice and collect in a gunny bag. Students are allowed to bringmore quantities if they desire to do so. Toward the end of the day,this collected quantity of rice will be distributed to the needy inthe town under the supervision of a lecturer who acts as amonitoring officer for this practice.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Catering to the educational needs of the rural students andparticularly women is the Institutional distinctiveness as envisagedin the Institutional vision. the institution is committed toameliorate the social conditions of the rural women of graduatingage by providing them the required technical skills coupled withdomain expertise to face the world as independent women of the 21stcentury. The seventy percent (approximately) of women enrollment inthe institution and majority women standing atop in the classesconcerned display the performance of the institution in the area ofits distinctiveness.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The College is affiliated to Adikavi Nannaya University, Rajahmundry and follows its academic calendar for the overall curriculum delivery.**

- **At the college level, all departments prepare annual/semester-wise curricular plans and action plans. Based on them, the IQAC prepares the Institutional Plan.**

- **For effective curriculum delivery, Institution level time table, program-wise time table, Department-wise time table, Lecturer-wise time tables are prepared.**

- **Workload is distributed to the faculty as per the University guidelines.**

- **Teaching learning transactions are properly documented in teaching diaries & plans.**

- **Student-centered Curricular and extracurricular activities like seminars, quizzes etc. are entered into the Department and College Activities Register.**

- **Course outcomes and program outcomes are discussed in the class and displayed.**

- **A bridge course is conducted to the new students, and remedial coaching is conducted to slow learners, apart from offering 4 certificate courses.**

- **Students were engaged in community service projects, field trips and internships.**

- **Regular feedback from the students, staff, alumni, and parents help to enhance the teaching learning process in the college.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gdcganapavaram.ac.in/wp-content /uploads/2022/10/Univ-Exams- Timetables-21-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The institution prepares its own academic calendar and adheres to it in implementation.**

- **Continuous internal evaluation of the students' performance is done for 25% of marks by conducting two mid term examinations for each semester, student-centered academic activities and competitions for each semester, and extracurricular activities for each semester.**

- **The quantified performance of the students in the internal evaluation is posted on the college website from time to time.**

- **The departments conduct teaching learning transactions, informal evaluation through assignments and slip tests, academic competitions and other activities as per the college academic calendar.**

- **All the events, academic or non-academic, and competitions are recorded in the College Activities Register as well as College Monthly Newsletter.**

- **National and international days of significance as listed in the academic calendar are celebrated or observed involving the students and staff.**

- **Birth and death anniversaries are also celebrated and observed, as listed in the academic calendar.**

- **Thus, everything in the college is aimed at the transformative education and holistic development of the students.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://gdcganapavaram.ac.in/reports/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

4

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates crosscutting issues into the

curriculum. Courses including Human values and professional ethics, Environmental education, Tourism guidance, Performing arts, Telugu, History, Economics, Social work, Commerce and Computer Applications address these issues and help in the way of moulding the students into responsible citizens of the country. There are many activities done under departments. For example, best practices of the departments - Save to Serve, Helping Hands, Enable the Disabled - instill social service and humanitarian attitude in the students. Activites of NSS and Women Empowerment Cell are aimed at developing gender sensity and social concern among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

118

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/feedback-report-21-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

102

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through continuous internal evaluation; it encourages advanced learners to take up online courses. During 2021-22, 75 students registered for online Python Course offered by Andhra Pradesh State Skill Development Council of Govt. of AP and 28 students received certificates of qualification. The course was conductedFrom 28th February, 2022 To 29th March,2022 i.e, for a period of 30 days. In addition, 95 students joined four offline certificate courses in two batches offered by the institution under JKC platform.For the slow learners, the Institution conducts Remedial coaching classes before one month to the Semester-end examinations.

All the departments maintain record for the remedial coaching.

File Description	Documents
Link for additional Information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/PYTHON-Reg.-students-list.xlsx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
398	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Besides conventional methods of teaching, SCHVPMR GOVERNEMENT DEGREE COLLEGE, GANAPAVARAM encourages experiential learning, participativelearning and problem solving methodologies along with innovative pedagogical methods of teaching to enhance the learning experiences of students. Experiential Learning: The learning of students is enriched through experiential learning. The students have hands on experience through internships; study Projects, field trips and so on. Experiential learning helped the students in the Department of Zoology to grow as entrepreneurs in aqua sector. The experiential learning provides the students a chance to experience, reflect, conceptualize, and experiment and again experience in a cyclical fashion.

Participative Learning: Students are actively involved and motivated to participate in community service to educate public on viz., ODF, peace, various schemes of government, literacy programs, Aids, Consumerism and so on. This promotes real time, need based learning experience for students on current issues. By participating in the organization of

student seminars, quiz programs, teach back sessions, they develop presentation skills, communication skills etc., which help for their all-round development.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://gdcganapavaram.ac.in/reports/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an effective role in the teaching-learning transaction in the institution. Majorityof the teachers in the college are using ICT in teaching learning transaction in the normal days. During covid times, all the teachers took online classes using Google workspace facility. In all the rooms where ICT is installed, a log book is maintained and all the students along with the teacher sign in the log book, mentioning time, subject, topic etc. details whever they have ICT-enabled class.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdcganapavaram.ac.in/ict-tools/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

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93

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is one of the remarkable features of theinstitution. Besides following two mid-term exams per semester as stipulated bythe affiliating university, continuous internal evaluation is carried outthrough daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcganapavaram.ac.in/cia/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examinations are held in a transparent and smooth way.

The college constituted an examination committee with senior faculty members who will look into conducting internal exams, receiving complaints if any, and redressing the complaints received if any. Usually, there are no issues with the internal assessment. At the classroom level and teacher level, all issues are redressed if any issue is observed or brought to the notice of the class teacher or subject teacher or mentor.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/college-committees.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has drawn the programme outcomes of students qualifying from the Institution. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global standards.The programme specific outcomes are designed in harmony with Programme outcomes. The programmes offered consists of inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcomes. Understand, skill, analyze and apply are the explicit specific objectives of the programmers. Course outcomes: Courses structured for the specific programme focus on syllabus and outcomes measured on established evaluation procedures. Outcomes determine what the student should understand and be able to do at the end of the course. The mechanism of Communication of programme outcomes (Pos).Programme Specific Outcomes(PSOs) and Course Outcome included. Making them available on the college website www.gdcganapavaram.ac.in The POs of the programme are displayed In the college notice boards, department notice boards. The Programme Specific Outcomes are displayed inProgramme specific class rooms. Programme specific laboratories. Copies are made available in the Library reading room. The stake holders including faculty are apprised of the Programme outcomes in the respective meetings held under the chairmanship of the Principal by IQAC. Course outcomes of each course are made available on the college website, and are also printed along the syllabus of the course and kept in the department for ready reference.

05-12-2022 01:14:28

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2021/11/POsPSOsCOS.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and course outcomes are measured in terms of the students pass percentage, their progression to higher education and their entry into employment. The following details display the attainment of the outcomes specified at the entry level of under graduation. Based on the results of the outgoing students, 59 students attained program and course outcomes through qualifying in all 6 semesters of UG program concerned for 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/attainment-of-POs-21-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	*View File*
Paste link for the annual report	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/Annual-Report-21-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/sss-21-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gdcganapavaram.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to the students'holistic development. Students are sensitised on social issues in neighbourhood community. While the issues of general nature are addressed by NCC, Red Ribbon Club, Consumer Club, Eco club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned. Some of the major issues addressed through the college extension activities are:poverty, extremism, blood donation, diabetes, early aging, lack of patriotism, AIDS, Swachbharat, women's issues, women health care, consumer rights, voter awarenss,cultural awareness and environmental issues.Their impact at the end of each activity is constantly reviewed. There are 2 NSS units. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing. Faculty are involved as Program Officers, coordinators and Resource persons.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/extension-activities/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3701

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is functioning in a pucca building with two floors (G+1) and the 2nd floor is under construction. There are 9 classrooms exclusively meant for conventional teaching. ICT-enabled classrooms are four in number (including one smart classroom,two computer labs and a seminar hall). there are four science labs for physics, chemistry, botany and zoology. Alllabs and smart class rooms have internet connection. Under RUSA grants, the Institution procured 50 desktops with the latest configuration during the 21-22 academic year.There are 80computers in the college meant for students now. The collegehasa spacious library with sufficient furniture and thousands of books. The library also has computers and internet facility. Besides, we have four LCDs installed in ICTenabled rooms. The college campus is wifi-enabled.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has all the physical facilities for sports & games including cultural activities. A sprawling sports

ground, a 200-meter running track, an indoor shuttle court, a volleyball court, a kabaddi court, a kho kho court, and a seminar hall are some of the physical facilities available in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcganapavaram.ac.in/sports-center/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using SOUL software from INFLIBNET.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gdcganapavaram.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.11

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT facilities from time to time as per the need and the resources available.Under RUSA grants, the Institution procured 50 desktops with the latest configuration during the 21-22 academic year.There are 5 monitors added during 2021-22 and arranged in different labs. They can also be used for effective teaching learning through PPTs, audio visual clips and many more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution `A. ? 50MBPS`

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`3.65`

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

`The faculty concerned are the in-charges for the labs concerned also. They take care of all consumable and non-consumable goods and other equipment in the labs.Every year, the principal constitutes stock verification committees with`

the staff and the committee members are required to make entries in the stock registers after verification with due remarks.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcganapavaram.ac.in/infra-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

363

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdcganapavaram.ac.in/certificates/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Active involvement of the students in all college activities is one of the salient features of this college. It's very much required at the level of HEIs because the students learn organizational skills and team work skills by their active participation at all levels which will help for their holistic development. Students are represented on various committees of the college where there is a requirement. They include CAREER GUIDANCE CELL, WOMEN EMPOWERMENT CELL, GRIEVANCES REDRESSAL CELL, ECO CLUB, CONSUMER CLUB, LITERARY AND CULTURAL ASSOCIATION, COLLEGE MAGAZINE COMMITTEE, IQAC etc.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/college-committees.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is not yet registered, but it is contributing to the development of the institution through financial and other support services.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional governance is guided by rules and regulationsof University Grants Commission for affiliatedcolleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.The college extends higher education opportunities to students through quality teaching. Suitable strategies for curriculum delivery and effective evaluation system are in place. Student learning is enhanced through MOUs, invited lectures, and skill training. Organisation structure of the college helps in identifying the various levels of authority and responsibility positions.

Academic, Financial and Administrative Governance:

The statutory bodies and non-statutory committees work together for smooth governance of academic,financial and administrative aspects of the college.

Statutory bodies:

COLLEGE PLANNING AND DEVELOPMENT COUNCIL (CPDC):

At the college level, CPDCacts as the Governing Body to take all major decisions based on the inputs submitted by the Principal and staff. This body is primarily represented by both Secretary and Chairman who have cheque power to release fuunds from the CPDC account.

Non-statutory bodies:The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/cpdc/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **Administrasion of the institution is shared amongthe faculty, departments, committees, statutory bodies, Commissionerate of Collegiate education (the apex body).**
- **The Head of the Institution functions through departments and committes constituted with staff and students.**
- **Most of the academic and administrative matters are discussed at department level first, and then they are further deliberated at the institution level with the head of the institution.**
- **IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them before they are submitted to the Principal.**
- **All cultural and sports and games activities are conducted and monitored by the committees constituted for that purpose.**
- **Teachers are nominated as mentors for a batch of students or class-wise; At the classroom level, they**

- **take care of the needs of the students.**
- **The office with senior assistants, junior assistants and others helps the Head of the institution in all financial matters like fee collection, remittance etc.**
- **Thus, issues are discussed in the staff meeting or CPDC or committees before the Principal takes a final decision, ensuring participative management, transparency and decentralization.**

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/cpdc/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SCHVPMR Government Degree college is one of the oldest institutions in the district. It's running into 50 years by 2022. It enjoys UGC 2F&12b Status and is affiliated to Adikavi Nannaya University,Rajahmundry. It offers 6 UG programs today including both conventional and restructured programs. Every year strategic plans are evolved and their deployment is done through action plans, budget allocation, academic and administrative activities, and timely review of the outcomes is taken up to ensure the attainment of goals. Concerned committees make a need analysis at every level and then resources identification is done. Resources are identified either from the government budget or from CPDC funds or from RUSA or from UGC or from donors or from alumni. For every major purchase, a purchase committee is formed by the principal. For every infrastructural work, a monitoring committee is formed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/SPDD.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization structure of the college defines the authority, responsibility positions and facilitates delegation.The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. The Vice-Principal and IQAC Coordinator assist the Principal in managing academics and administration related tasks respectively. Various Committees and in charges of departmentsin association with office staff execute policies.

College Planning and Development Council (CPDC): Prepares comprehensive development plan of the college. Recommends the introduction of new academic courses and self financing courses.

Internal Quality Assurance Cell (IQAC): Institutionalization of quality for consistent overall improvement of the institution. Developing mechanisms and procedures for ensuring timely, effective and progressive performance of academic and administrative activities.

The institutional functioning is guided by rules and regulationsof University Grants Commission for affiliatedcolleges, Andhra Pradesh State Council of Higher Education, Department of Collegiate Education, Government of AP and College Planning and Development Council of the institution.

Student grievances are conveyed through proctors or complaint box and redressed by the intervention of the Grievance Committee in an appropriate manner.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/service-rules-GO-1991.pdf
Link to Organogram of the Institution webpage	https://gdcganapavaram.ac.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is a Government educational institution undertakenby State Government. As such, the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff. The institution also runs successfully cooperative society for mutual advantage of its staff.

1. Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all.

2.Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation.

3.Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members.

4.Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement.

5.Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20in April each year.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/an-example-for-staff-welfare-scheme.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the college level, a well-structured annual self-evaluative faculty appraisal procedure prescribed by Andhra Pradesh Commissionerate of Collegiate Education (based on UGC Guidelines) is adopted to reckon the performance of the faculty. These performance Indicators are evaluated by the IQAC on the basis of documentary evidences forwarded to Principal for awarding scores and later uploaded to Commissionerate website. As the final Score forms the basis for promotion, transfer and career advancement of the individual lecturer, the process is seriously taken care of. The Performance indicators of teaching staff is one of the factors considered for the conferment of State Best Teacher Award.Non-teaching staff performance is appraised is periodical. It is reckoned on the basis of their adherence tothe Citizens Charter and the stipulated deadlines. Month wise review of personal registers and work done by non-teaching staff is monitored closely. The efficiency of office staff in helping staff and students by way of processing their files is given priority in assessing them.

ACADEMIC AUDIT FOR 2020-21 ACADEMIC YEAR WAS CONDUCTED BY THE COMMISSIONERATE DURING 2021-22.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/asars/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SCHVPMR Government Degree college conducts internal and external financial audits regularly. The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically. Apart from the above mechanism, the Principal of the respective educational institution shall constitute the internal audit

teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The funds released from the various external bodies such as State government, UGC, RUSA, etc., shall be audited by the Charted Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills.If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education, they will send a report/ letter to the institution.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/academic-audit-reports/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution makes efforts to mobilize both the internal andexternal resources. These resources are utilized solely

for thepurpose for which they are granted and records are maintained tothat effect. The Utilization Certificates are promptly submitted tothe authorities within the deadlines periodically so as to beeligible for future grants.The college received funds from the following Internal Sources:Special Fee, Fee for Self-financed Courses, sports fee, cpdc feeetc., to pay for the additional expenditure incurred to run thecourses. Proper Utilization of Resources:

1.Departments present their requirements in termsofphysicalinfrastructure,laboratory equipments, chemicals and human resourcesat the year end to the Principal. The committees and clubs presenttheir needs based on the planned activities for the ensuing academicyear and budget allocations are made for the same. 2.The finance committee comprising the Principal and senior facultymembers screens the proposals and prioritizes them as per the needsand makes recommendations. 3.Purchases are made after inviting quotations /estimates frommultiple agencies. Purchase decisions are made based on cost andquality. 4.Periodical internal and external audits ensure proper auditing andtransparency.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/ict-tools/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NIRF registration for 20-21;Increasing ICT-based teaching & evaluation practices;Registration of new students in NDL;Action plans preparation;Special emphasis on conferences/seminars;Introducing exclusive certificate courses;Monitoring activities under MoUs & best practices;Organizing IPR webinar;Enrollment of students in MOOCs through APSSDC;Uploading data to AISHE portal;Arranging career counseling programs; Digitalization of documents;Uploading documents to website;Preparing for Academic Audit by CCE;Registration of new students in NLISTCapacity building training for the facultyFeedback from all stakeholders;Submission of AQAR for 21-22

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/IQAC-Minutes-ATRs-2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learningprocess, its structures and methodologies of operations and learningoutcomes. Under the efficient leadership of the Principal it hasdeveloped effective norms to review and achieve the best learningoutcomes. The IQAC undertakesperiodical review of teaching-learningactivities such as the Department activities, Annual Academic Plans,Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs,implementation of ICT based pedagogical methods etc.There is anincremental improvement in the percentage of ICT-based teaching inthe college. All the faculty are updated with respect to ICT toolsand different online teaching platforms.

File Description	Documents
Paste link for additional information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/IQAC-Minutes-ATRs-2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or	**A. All of the above**

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcganapavaram.ac.in/wp-content/uploads/2022/11/Annual-Report-21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken several measures to sensitize the studentson gender issues. It conducts anti-ragging awareness programs andcelebrates specific days devoted for women's welfare. The mentorshave interactive sessions with the students on gender issues. Asmajority, about 70%, of the students in the college are women, thereis no ragging issue in the college. Men give due respect to women oncampus. About 50% of the staff are women, the girl students haveeasy access to share their problems. Further, the institution has aWomen Empowerment Cell which too takes care of the gender issues oncampus. The Cell conducts interactive sessions with girl students ona monthly basis so as to address the issues if any.

File Description	Documents
Annual gender sensitization action plan	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/Gender-Sensitization-Plan-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcganapavaram.ac.in/wp-content/uploads/2022/12/Gender-Sensitization-Activities-2021-22-Sheet1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Across the carpet area of the college, there are waste storingdustbins. Since the institution is run by the government of AndhraPradesh, the panchayathi of the town takes care of the solid wastefrom the college. Every day, panchayathi van collects solid wastestored in the dustbins and takes to the recycling unit far away fromthe town. Unwanted water in the college is directed towards andconnected to the panchayathi drainage system. Hence, there is nowater logging on the premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gdcganapavaram.ac.in/waste-management/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to provide inclusive environment to thestudents and staff. The students are sensitized about cultural,regional, linguistic, communal, socio-economic and other diversitiesby conducting various college-level competitions and by observingnational days, and celebrating the birth anniversaries of nationalheroes. In additon, the prescribed syllabus also is designed in sucha way that the students are motivated towards tolerance and harmony in the college.The number of students studying from SC, ST, OBC categories is 101 out of a total students of 398. Further, 265 out of 398students aregirls from various villages surrounding the town. They are studying their UG programs with a laudable harmony in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff by organisingnational days and celebrating the birth

anniversaries of nationalheroes on the specified dates. The
students and staff are activelyinvolved in these celebrations
by organizing themselves. Theyparticipate ;in any competion
;conducted marking these occasions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to provide inclusive environment
to thestudents and staff. The students are sensitized about

cultural,regional, linguistic, communal, socio-economic and other diversitiesby conducting various college-level competitions and by observingnational days, and celebrating the birth anniversaries of nationalheroes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vehicle-free day is observed on second Tuesday of every month bythe students as well as the staff. On this specific day, no vehicleis observed on the premises of the college except bicycles. All fuelrunvehicles are strictly prohibited from the campus on the day. Thestaff come to college, either by bicycles or on foot. Those who comefrom a little farther place would come by public transport. Towardsthe end of the day, an awareness meeting with all the students andstaff is arranged, and the issues related to environment protectionare discussed at length with a view to preparing the students for aneco-friendly life style. 2. 'Handful of Rice' is observed on third Tuesday of every month bythe students. On this specific day, all the students bring a handfulof rice and collect in a gunny bag. Students are allowed to bringmore quantities if they desire to do so. Toward the end of the day,this collected quantity of rice will be distributed to the needy inthe town under the supervision of a lecturer who acts as amonitoring officer for this practice.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Catering to the educational needs of the rural students andparticularly women is the Institutional distinctiveness as envisagedin the Institutional vision. the institution is committed toameliorate the social conditions of the rural women of graduatingage by providing them the required technical skills coupled withdomain expertise to face the world as independent women of the 21stcentury. The seventy percent (approximately) of women enrollment inthe institution and majority women standing atop in the classesconcerned display the performance of the institution in the area ofits distinctiveness.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The Institution undertakes to implement the below plan of action for 2022-23 chalked out after elaborate discussion with all the stakeholders.

1. To volunteer for the third cycle of NAAC assessment.To organise college golden jubilee celebrations.To enhance enrolment in the college.To convert the existing classrooms into smart classes.To organize national seminars or workshops in collaboration with other institutions.To request the government to fill all staff vacancy positions.To motivate more companies to visit the college for campus placements.To strengthen and modernize the existing library of the institution with automation, e-books, and e-journals.To organize Field trips, educational tours for the benefit of the students.To provide Career Guidance and imparting coaching for P.G Entrance Exams and organizing Special Lectures pertaining to career guidance by experts.