

PROCEEDINGS OF THE PRINCIPAL, S Ch V P M R GOVERNMENT DEGREE COLLEGE,
GANAPAVARAM

Date :24-08-2022

PRESENT: Dr. M SYAMBAB , M.Sc., , Ph.D.,

Rc.No. A1 / ASV-2021-22

Sub: S Ch V P M R Government DEGREE College GANAPAVARAM- Annual Stock Verification of the Library and laboratories Stocks of the College for the year 2021-22 - Appointment of committees for verification-orders-issued.

The members of the Teaching staff noted in the annexure are appointed as Stock Verification Officers to check the Libraries, and laboratories stock of the College U.G. courses year 2021-22.

The Conveners are requested to submit the consolidated verification reports in the prescribed forms only in triplicate duly appending the prescribed certificates in person to the Principal.

The Conveners noted in Col.3 of the annexure should submit the consolidated reports keeping with them individual checking reports of their committee members. Necessary certificate of verification in the respective Departmental Register has to be recorded and signed by the Conveners and other members of committee with dates. The verification report as appended has to be recorded in the concerned Registers and the countersignatures of the Principal must be obtained as required under articles 140 APFC ie, articles purchases should be verified with reference to the vouchers / entries made in the Accession Registers and Stock Registers NMSR / SSR. If the maintenance of Stock Register is not proper the fact should be reported. Verification between. the book balance and the stock entry with reference to the vouchers and the bills should be separately pointed out. Missing in accounting i.e., addition, subtraction, duplicated entries should be carefully noted. Vouchers numbers have to be noted against the entry. Loss of Stores / Sectional Libraries if any should be properly reported duly fixing the responsibility.

List of books to be condemned / written off and to be repaired etc should be separately prepared for

Government and Non Government funds. Entries which were made during the year under reference have to be checked with reference to the invoice and stock entry certificate.


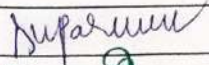
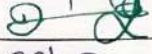
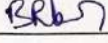

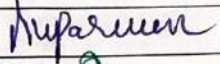
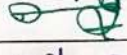
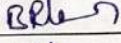
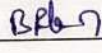

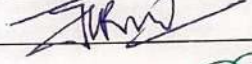
The Conveners are requested to submit the separate list of articles - books to be condemned with utmost care in the following forms together with the prescribed certificate under Articles 140 of APFC Vol-1. The particulars should be shown in the form prescribed separately in respect of articles / books purchased from (i) Government funds ii) Special fee (P.D / A.C) and iii) U.G.C Grants. Certified that I have personally satisfied myself that each item recommended to write off in the statement has become unserviceable in the ordinary course through proper usage by fair wear and tear.

Separate lists should be made in respect of the Articles which should be repaired and can be put to further usage along with the list of articles which can be condemned and auctioned.

All the concerned are requested to keep ready Register etc., and render necessary co-operation to the verification authorities concerned, so that there may not be any complaints in this regard. The checking is to be made for the purchases up to 31.08.2022.

-The Conveners and members are personally responsible for the verification of all the stock, assets and immovable properties of the college. Hence they are requested to bestow personal attention in the verification process and plug out the discrepancies if any.

The consolidated verification report has to be submitted to the Principal on or before 31.08.2022.

S.No	Allotted Department for Verification	Name & Designation	Signature
1	Physics	Sri N.V.N.B Srinivas Rao, Lec in Chemistry	
		Smt.Sk.Parveen, Lec.in.Zoology	
2	Chemistry	Sri.P.Madhu Raju, Lec.in.Physics	
		Sri B.Ramesh Kumar Lec.in.Physics	
3	Botany	Sri.N.V.N.B Srinivas Rao, Lec in Chemistry	
		Smt.Sk.Parveen, Lec.in.Zoology	
4	Zoology	Sri P.Madhu Raju, Lec.in.Physics	
		Sri B.Ramesh Kumar Lec.in.Physics	
5	Computers	Sri B.Ramesh Kumar Lec.in.Physics	
		Sri Sk.Ansari Lec.in.Chemistry	
6	Library	Sri G.Venkata Rao, Lec.in Social Work	
		Sri G.Venkata Ramana, Lec.in Telugu	


Principal

PRINCIPAL (F.A.C)
S.Ch.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.L.)

31-08-2022

Verified the stock of consumable articles of Department of Botany as per the accession register and stock register and found existing as per the stock register.

1) ~~Asst. Prof.~~
31/8/22

2) Suparman
31/8/22


PRINCIPAL
S.CH.V.P.M.R.Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM-534198.(Eluru Dist.)
31/8/22

Stock Verification Report - 2021-2022

Verified the stock of Non-consumable articles of the Department of Botany according to the Stock Register and Accession register. The stock verification report is submitted to the principal on 30/08/2022

1. *Adh* 31/8/22

2. *Mufarrah* 31/8/22


PRINCIPAL
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM-534198 (Eluru Dist.)

NVA
Lecture Hc.

Principal
17/11/21

PRINCIPAL (F.A.C)
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dt.,)

Stock Verification Report 2021-2022

verified the Accession register of the chemistry department and found the entries are correct and according to the bill of purchase made during 2021-2022. year on 31-08-2022

NVA
Signature of
Dept. in charge

①
② Branch
Signature of verification officer

Principal
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dt.,)
08/11/22

Stock verification Report 2021-2022

verified the consumable stock of chemistry department. All the articles are physically verified and found correct according to the stock register as on 31-08-2022.

~~NON~~
Signature of ~~31/8/22~~
in charge

① ~~Signature~~
② ~~Signature~~
Signature of verification officer.


~~Signature~~
principal.
PRINCIPAL (F.A.C)
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dc.)

Stock verification Report 2021-2022 ⁸⁵

verified the UGC stock of chemistry department. All the articles are physically verified and found correct according to the stock register as on 31-08-2022

~~NON~~
31/8/22
Signature of
Dep. in charge.

① ~~Signature~~
② Blank
signature of verification officer.


Principal
S.C.V.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.,)

Stock verification Report 2021-2022 ²⁵⁵

verified the non-consumable stock of chemistry department. All the articles are physically verified and found correct according to the stock registers on 31-08-2022

~~Signature of~~ ^{31/8/22}
signature of
dept. in charge

① ~~Signature of~~ ^{31/8/22}
② ~~Signature of~~
signature of verification officer

~~Principal~~ ^{31/8/22}
Principal (F.A.C)
S.Ch.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dt.,)

The stock is verified and found to be correct as per the Stock Register page No. 6. with entry date 13.08.2022 of this book.

PRINCIPAL
S. CH. V. P. M. R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.I.)
31/8/22



SK. M. Ansooi
Lect in Chemistry



(B. RAMESHKUMAR)
Lect in Physics

31-8-2022

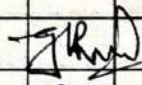


The stock is verified and found to be correct
as per the stock Register Page No 5 with entry date 7-12-2018
of this Book.

PRINCIPAL
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.L.)

SK. M. Anjan
Lect in Chemistry

B. Ramesh Kumar
(B. RAMESH KUMAR)
Lect in Physics

REGISTER

Place & Publisher	Year	Pages	Vol.	Source	Cost		Call No.		Bill No. & Date	Withdrawal No. Date & Remarks
					Rs.	Ps.	Class No.	Book No.		
6	7	8	9	10	11		12		13	14
<p>Stock Verification Report 2021-22</p> <p>verified the accession register and the entries are correct according to bills and purchases made in financial year 2021-2022</p> <p>1. </p> <p>2. </p> <p>signature of verification officer</p>										
							 PRINCIPAL (F.A.O.) S.CH.V.P.M.R. Govt. Degree College Accredited "B" by NAAC GANAPAVARAM (W.G.Dt.,)			


Stock Verification report 2021-2022 253

verified the non-consumable stock of Physics Department. All the articles are physically verified and found correct according to the stock register as on 31-8-2022.

1. Non

2. Supalman


signature of Verification officer


PRINCIPAL (F.A.C)
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.,)

Stock verification March 2022


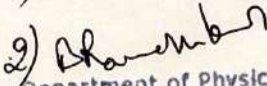
verified the Consumable stock as per the Consumable stock register of Physics department and are found correct according to the stock register as on 31-08-2022

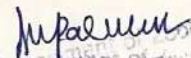
1. ~~NOR~~ ~~31/8/22~~
 2. ~~Supar~~ ~~31/08/22~~
- Signature of verification officer



PRINCIPAL (A.S.P.)
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dt.,)

Stock Verification - 2021-2022

Verified the consumable stock as per the consumable stock register of Zoology Department and are found correct according to the register as on 31-08-2022.

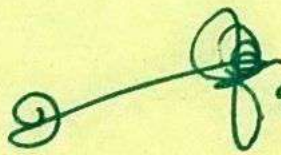
1) 
2) 
Department of Physics
S.Ch.V.P.M.R. Govt. Degree College
GANAPAVARAM-534198.


Department of Zoology
S.Ch.V.P.M.R. Govt. Degree College
GANAPAVARAM-534198.


PRINCIPAL (F.A.C.)
S.Ch.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.D.)

Stock Verification - 2021-2022

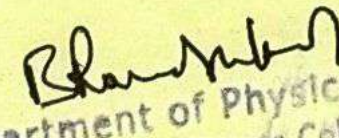
Verified the non-consumable stock register of Zoology Department. All the articles are physically verified and found correct according to the stock register as on 31-08-2022

1)  31/8/22

Murali
Department of Zoology
S.Ch.V.P.M.R. Govt. Degree College
GANAPAVARAM-534198.

 31/8/22

PRINCIPAL (F.A.C)
S.CH.V.P.M.R. Govt. Degree College
Accredited "B" by NAAC
GANAPAVARAM (W.G.Dt.,)

2) 
Department of Physics
S.Ch.V.P.M.R. Govt. Degree College
GANAPAVARAM-534198.