

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION

ANDHRA PRADESH::VIJAYAWADA

Present : Dr Pola Bhaskar, I.A.S

Pro.03/APCCE/ECA/AC-12/2022

Dated: 15 -07-2022

**Sub:** Collegiate Education Department-Establishment of Inclusive Centres (Multi Faceted Club) at all Government and Aided Colleges in the State of A.P.- Reg

**Ref:** 1) Memo.No:1733302/MC/A1/2022, Dated: 25-05-2022

2) E Mail from Executive Director, Red Rope Movement, Dated:30-06-2022 .

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With reference to the subject and Ref (1) cited above, Higher Education (MC) Department, Government of Andhra Pradesh, requested CCE to take necessary action on establishment of Anti Human Trafficking Clubs at College level. Basing on this, CCE conducted meetings with Executive Director of Red Rope along with the Principals on the establishment of Anti Human Trafficking Clubs at College level. The meeting outcome is to establish Anti Human Trafficking Club as part of Inclusive Centre, in all the Government and Aided Colleges. This Inclusive Centre (Multi Faceted Club) has Legal Club, Anti Human Trafficking Club, Human Relation Club, Counselling Club, Entrepreneurial Club as sub centres. The importance of Launching Inclusive Centre is to provide knowledge on different social, legal, economic, aspects essential for students to lead morally effective life. Believing in the strength and effective wonders preventive conversations and initiatives could ripple, these Inclusive Centres are proposed to start at all Government and Aided Colleges with the following guidelines.

**Formation of Inclusive Centre:**

- **Vision:** To empower students ie, the youth with all the influencing factors enabling them to become individually responsible citizen.
- **Mission:** To equip, engage and empower student communities with relevant tools and resources to function as strong independent responsible individual.
- **Sub centres(Clubs) under the Inclusive Centre are**
  1. Legal Club
  2. Anti Human Trafficking Club
  3. Human Relations Club
  4. Counselling Club
  5. Entrepreneurial Club

The Inclusive Centre has to function by constituting committees at College level. District level and at State level with given panel members.

- **Constitution of State Level Committee:**
  1. Commissioner of Collegiate Education
  2. Academic Guidance Officer, O/o CCE
  3. Red Rope Movement, Executive Director
  4. Academic Officer, I/C of Inclusive Centre
  5. Members from Legal & Women Protection Cells
  
- **Constitution of District Committee**
  1. ID College Principal – Convenor
  2. District Legal Service Authority (DSLAA)-Member Secretary- Member
  3. Anti Human Trafficking Unit-Superintendent of Police (SP) - Member
  4. All College Principals - Members
  5. Academic Officer, I/C of Concerned Districts - Member
  
- **Constitution of College Committee**
  1. College Principal - Convenor
  2. Teaching Staff- 5Members (Identified Lecturers (counsellors) -3,Supported Lecturers-2)
  2. Non Teaching Staff -2 Members
  3. Police Officer from AHTU -SI/CI - Member
  4. NGO Partner - Member
  5. Mandal Committee member of District Legal Service Authority (DSLAA) - Member
  6. Student Champions (representatives from each year UG&PG, Boy-1, Girl-1 from the 1<sup>st</sup> year and likewise)

**Committee Roles and Responsibilities of the College:**

1. The Designated College Committee members are responsible for designing the plan of action at the start of the semester.
2. The Committee members should encourage addition of students or staff as Volunteers.
3. The Committee members should conduct at least 1 activity per month.
4. The Committee members are responsible to ensure the activities proposed are implemented.
5. The Committee members should have either online or offline discussions once in every two months on the improvements and effective implementations.
6. Prepare report at the end of the semester and submit to the state committee.

**Activities:**

Each Club's activities are suggested as follows;

1. Brainstorming & Discussion Forums

2. Panel Discussions
3. Talent Show-Essay Writing, Elocution, Debates, Poster presentations
4. College Fest and Inter College Fest
5. Exhibitions
6. Film/Documentary shows

All the Clubs work accordingly through their respective subject mode.

**Legal Club:**

- Fundamental Rights & Duties of Indian citizen
- Duties of Indian Citizen
- Contextual legal literacy
- How to lodge a complaint
- POCSO/POSH ACT
- The immoral Trafficking (Prevention) Act
- SC/ST Atrocities Act
- Marriage/Dowry system

**Anti-Human Trafficking Club:**

- Self Defence
- Volunteer at Shelter
- Internship @ Child Line/Anti-Human Trafficking Organisation
- Encourage drop out students into main stream Education

**Human Relations Club:**

- Extempo on relationships
- Safety Network
- Relationships Online Vs Offline
- Importance of mentor and coach

**Counselling Club:**

- Health Management-Diet & Habits/PCOD
- Psychological/Mental Wellbeing
- Anxiety Management
- Handling Stress
- Addictions Vs Hobbies
- Dialogues around Suicide
- Peer Pressure
- True independent being
- Social Media Management

**Entrepreneurial Club:**

- Personality Development
- Start up Media
- Job mela
- Workshop on Start Ups
- Managing Finances
- Time Management
- Career Guidance
- Goal Setting
- Communication Skills
- Interpersonal skills
- Intrapersonal Skills
- Confidence-Esteem
- Planning Organising and prioritization
- Network- Networth

Each Inclusive Centre should work in co-ordination with district level & state level committees. Red Rope Movement, NGO partner offers to organise training on Basics of Counselling to the identified 3 teaching representatives from each college across the state at free of cost. The trained Lectures should offer primary counselling to the students in stress and facing issues in relationships, parental acceptance, discrimination, low self-esteem etc.

In this connection all principals of Government and Private Aided Colleges are instructed to establish Inclusive Centres at your respective Colleges. For Further information Contact, S.Renuka, Academic Officer, O/o CCE Mobile Number: 8309661072, Mail Id: [cce.eca12@gmail.com](mailto:cce.eca12@gmail.com) And Chrysolite Sanamada, Red Rope Movement, Mobile Number:9390430040,Mail.Id: [redropem@gmail.com](mailto:redropem@gmail.com)

The Principals of the Colleges are here by requested to submit Inclusive Centre Co-ordinator and Members/Lecturers to be trained(Counsellors) details through the given Link:[https://docs.google.com/spreadsheets/d/19z4kzdqMjLlx8mZMzuglZKns\\_VIMk6ep/edit?usp=sharing&oid=110559132819784006349&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/19z4kzdqMjLlx8mZMzuglZKns_VIMk6ep/edit?usp=sharing&oid=110559132819784006349&rtpof=true&sd=true) by 21.7.22 without fail

**Sd/-Dr.Pola Bhaskar**

**Commissioner of Collegiate Education**

**To,**

The RJDCE's of Rajahmundry, Kadapa, Guntur

The Principals of all Government and Private Aided Degree Colleges

**// Attested//**

*15/7/22*  
**Academic Guidance Officer**