Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)

Zone : II   District : WEST GODAVARI

	COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	S.CH.V.P.M.R.GOVT.DEGREE COLLEGE,Ganapavaram,WWW.GANAPAVARAMGDC.IN,ganapavara,.jkc@gmail.com &08818-256289		
2	Name of the Principal, email & Mobile Number	M.SYAMBAB & 9440575085		
3	Name of the Vice-Principal, email & Mobile Number	Smt.K.Parameswari,parameswarikanteti@gmail.com & 9704799113		
4	Name of the IQAC Coordinator, email & Mobile Number	P.Arvind Swamy.,swamy.pa2506@gmail.com & 8500788879		
5	Year of Establishment & details of land available if any	1972 & 3.61 acrs		
6	Affiliating University & AISHE CODE:	ADIKAVI NANNAYA UNIVERSITY,Rajamahandravaram & College Code:333		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B GARDE- CYCLE 2 IN 2016 & CGPA: 2.49		
8	UGC Recognition (2f & 12 B)	YES		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10 AM TO 4:45 P.M		
10	No. of Posts Sanctioned:	Regular Working: 7	Contract Working:4	Guest Working:4
11	Course wise & year wise Students strength particulars (Proforma enclosed)			

12	Current Year Admissions Abstract			
13	List of Programmes and Courses with Codes			

I-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	Good	Have to write all columns given with out fail
15	Departmental Annual Curricular Plans	B	Satisfactory	advised to write all columns given without fail
16	Whether the above two circulated among Students?	A	Good	GOOD ✓
17	College Activity Register 2018-19	A	Good	
18	College Calendar/College Magazine	B	Satisfactory	Followed university calander Advised to Initiate college Magazine
19	Add-on Courses (Department-wise) completed during 2017-18	-		Advised to start altleast one or two courses
20	Add-on Courses (Department-wise) in 2018-19	C	poor	Advised to start some add-on courses.
21	Coverage of Syllabus (Average Percentage)	A	Good	GOOD
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Good	Advised to note teching dairies by staff who are teaching foundation courses
23	No. of New UG & PG Courses introduced in 2018-19	C	Poor	Advised to apply for new courses relevent to needs of students & society
24	Maintenance of Student Attendance Registers	A	Good	Good
25	Whether feedback on curriculum was obtained from stake holders and analysed	B	Satisfactory	Advised to analyze the data obtained

II-TEACHING, LEARNING & EVALUATION

#				
26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	Good	GOOD
27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A	Good	GOOD
28	Demand Ratio (Group wise)	A	Good	Good
29	Percentage of differently abled students (Divyangjan) on roll	B	Satisfactory	Students are not admitted
30	Percentage of full time teachers against sanctioned posts in 2018-19	C	Poor	Need to give few more appointments in various departments to support students effectively
31	Student - Full time teacher ratio	A	GOOD	Good
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	B	Satisfactory	Advice to announce the result little early
33	Teaching Diaries & Teaching Plans in Prescribed Formats	B	Satisfactory	Have ot maintain perfectly to help the students
34	Use of ICT in teaching and learning	B	Satisfactory	Need to enter the details in log book regularly
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	Satisfactory	Advised to use LMS& Elearning resourses
36	Co-Curricular Activities (College level)	B	Satisfactory	Advised to document the co curricular activities regardly
37	Seminars/conferences/workshops organised in 2018-19	B	Satisfactory	Advised to conduct seminars subject wise
38	Academic Competitions (College Level & Above)	A	Good	Good
39	Conduct of Internal Examinations-Internal assessment	A	Good	Good
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Good	Good

41	Pass percentage of students (Group wise) in 2018-19	A	Good	Good
42	Percentage of students undertaking field projects / internships	B	Satisfactory	Advised to undertake few more field projects
43	Remedial Classes	A	Good	Advised to show the out come properly
44	Conduct of Bridge course	B	Satisfactory	Advised to document properly
45	Feed back on Teachers by Students and its analysis	A	Good	Good
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Good	Good
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	NA	NA	NA
48	No. of Research Guides in the College	-	-	-
49	No. of Research Scholars working for M.Phil & Ph. D	-	-	-
50	Major/Minor/Other Research Projects	-	-	-
51	Research Papers Published in 2018-19 (International/ National)	A	GOOD	Advised to get few more publications in ISSN/ISBN
52	Papers Presented in 2018-19 (International/ National/ State)	A	Good	Good
53	Books Published in 2018-19 (Single Author/ Co Author)	C	Poor	Advise to involve in Chapter writing
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	C	Poor	Advise to conduct atleast one per Year
55	Record of Consultancy in 2018-19	C	Poor	Advised to take Consultancy with by Commerce, Zoology etc...
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	Poor	Advised to create a startup as incubation centre to get creative ideas from students

57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C	Poor	Advise to conduct in future
58	Record of MoUs in 2018-19	A	Good	Good
59	Record of Subject/Department Related Extension Activities	B	Satisfactory	Advised to organize out reach programms in every department.
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	B	Satisfactory	Satisfactory
61	Number of extension programmes conducted in colloboration with Community/NGOs thrugh NSS/NCC/Red Cross/YRC etc.,	C	Poor	Try to increase the number of programms
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Good	Good
63	Number of awards and recognition received for extension activities from Government/ recognised bodies	-	-	-

IV-INFRASTRUCTURE AND LEARNING RESOURCES

64	Number of Class rooms, Labs and computing equipment	B	Satisfactory	50 Systems working & 20 systems under repair
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	B	Satisfactory	Advise to improve facilities for sports & games
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	Good	Good
67	Budget allocated for infrastructure augmentation	NA	NA	NA

68	Library is automated using Integrated Library Management System		C	Poor	Have to register in NDL & NLIST
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment		C	Poor	Try to collect rare books from Book Exabition to enrich the resourses of Library
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases		C	Poor	Have to regisater to get URL for E-ShodhSindhu & ShodGanga
71	Expenditure for purchase of books and journals in 2017-18		A	Good	Good
72	Percentage per day usage of library by teachers and students		C	Poor	Advised to encourage the faculty & students to register in NLIST &INFLIBNET
73	Student-Computer ratio	B		Satisfactory	Purchase More Number of Systems
74	Wifi in the campus	B		Satisfactory	-
75	Updation of IT facilties	B		Satisfactory	-
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component		A	Good	Good
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc		B	Satisfactory	

V-STUDENT SUPPORT AND PROGRESSION

78	Average percentage of students benefited by scholarships by the Government in 2017-18		A	Good	Good
79	Average percentage of students benefited by scholarships by the Instituition in 2017-18		C	Poor	Advise to get institutional fund to help the poor students

80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	A	Good		Good
81	Average percentage of placement of outgoing students in 2017-18	A	Good		Good
82	Student grievances redressal mechanism	C	Poor		Advised to do in better mode
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	B	Satisfactory		Advised to improve training for competative & career guidance
84	Percentage of student progression to higher education	B	Satisfactory		Satisfactory
85	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	C	Poor		Advise to encourage the students to participating different Group exams
86	Number of awards/medals for outstanding performance in sports/cultural activities	B	Satisfactory		Satisfactory
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	B	Satisfactory		Advised to improve the student body
88	Records of significant achievements in Sports & Games	B	Satisfactory		Satisfactory
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	C	Poor		Physical Director is needed
90	Alumni contribution in 2017-18 (In Rs)	B	Satisfactory		Not Audited
91	Number of Alumni Association /Chapters meetings held in 2017-18	B	Satisfactory		Satisfactory
92	Maintenance of JKC facilities & records	A	Good		Good
93	Record of Student trained and placed in JKC	A	Good		Good

94	Record of Anti Ragging cell	B	Satisfactory	Advised to update the record
95	Maintenance of drinking water	A	Good	Good
96	Maintenance of sanitation	A	Good	Good

VI-GOVERNANCE AND LEADERSHIP

No.	Item	Grade	Remark 1	Remark 2
97	Staff Council Register	A	Good	Good
98	Functioning of Committees in Administration (Minutes of meetings)	A	Good	Good
99	Awards/Achievements	-	-	-
100	Use of ICT in Governance	B	Satisfactory	Satisfactory
101	Perspective/Strategic plan and deployment documents	-	-	-
102	Organizational structure of the Institution	A	Good	Good
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	B	Satisfactory	Satisfactory
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	-	Advised to provide seed money to encourage research orientation in faculty	-
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	-	-	Advised to conduct
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.,) in 2017-18	B	-	Advised to involve in professional development programme
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	B	Satisfactory	Satisfactory

108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	A	Good	Good
109	Average number of quality initiatives by IQAC for promoting quality culture per year	C	Poor	initaiate Some more activities to promote Quality in Teaching learning
110	Participation in NIRF-2017	-	-	-
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	C	Poor	Need to upload timely
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	C	Poor	**Advised to install solar panels**
113	Waste Management steps taken	C	Poor	**Advised to improve little more**
114	Rain water harvesting structures and utilization in the campus	A	Good	Good
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	A	Good	Good
116	Green Practices(plastic free campus, green landscaping etc.,)	B	Satisfactory	**Need to improve**
117	Record of best/innovative practices by the institution	B	- Satisfactory	- Need to update the record
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & placed in Website	C	Poor	Need to upload timely

119	The number of classes(per week) taken by the Principal	22	-	Good	-	-
120	Research projects/Publications/ study material developed in 2017-18 by the College	C		poor	Advised to improve website dynamic one	

<div align="center">

College Grading - B

</div>

Name & Signature of the Principal with date K. Param ~~~~ 26/2/19 AN [K. PARAMESWARI]	**Signatures of Academic Advisors**
Name & Signature of the Vice-Principal with date	1 K. Swa e Rau 26/02/19 (K. Swarupa Rani)
	2 M. Ramo 26/2/19 (M. RAMA)
	3

<div align="center">

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

</div>